



SELF STUDY REPORT

FOR

3rd CYCLE OF ACCREDITATION

SONARI COLLEGE

SONARI TOWN, P.O.- SONARI, DIST.- CHARAIDEO, PIN-785690, ASSAM

(INDIA)

785690

<https://sonaricollege.in>

Submitted To

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

BANGALORE

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1. EXECUTIVE SUMMARY

1.1 INTRODUCTION

Sonari College stands as a pre-eminent institution of higher education affiliated to Dibrugarh University, centrally located in the heart of Sonari Town within the Charaideo District of Assam. Established in 1970, it holds the distinction of being the oldest and most prominent co-educational higher education institution in Charaideo District. In its nascent stages, the institution received support from the local community, both in the form of financial contributions and the provision of materials and services.

The primary objective behind the establishment of the college was to address the educational needs of the region. Presently, the institution offers Bachelor of Arts and Bachelor of Science Programs. Specifically, the college provides B.A. Honours in Assamese, Education, Economics, English, History, Political Science and Mathematics along with B.Sc. Honours in Physics, Chemistry, Mathematics, Botany, and Zoology. Notably, the college houses a K.K. Handique State Open University Centre, facilitating distance education.

Furthermore, the institution administers Higher Secondary Courses in Arts and Science Streams, benefiting local students as part of its Academic Extension Initiative. Demonstrating a commitment to institutional social responsibility, the college consistently engages in community linkage programs through entities such as NSS, Women's Cell, Eco Club, and the Sonari College Teachers Unit.

The college's infrastructure is robustly developed to meet the academic requirements of its diverse programs. It encompasses thirty-seven classrooms, six well-equipped laboratories for the arts and science departments, a computer laboratory, an auditorium, an indoor stadium, a gymnasium, and a sizable playground.

The college library is fully digitalized and contains over 22,091 texts and reference books, in addition to local and national newspapers, journals, CD-ROMs, dictionaries, encyclopedias, atlases, maps, and rare books. Special collections from the "Baisali Mohan Trust" and a Book Bank facility for economically disadvantaged students contribute to its extensive resources. The library holds membership in the INFLIBNET consortia, with access to over 6000 e-journals and more than 199,500 e-books through NLIST. Furthermore, the college is endowed with abundant natural resources, boasting 111 species of trees, herbs, and plants, along with 20 varieties of insects, 20 varieties of butterflies, 3 varieties of lizards, seven varieties of snakes, and five varieties of mammals.

Vision

To establish a centre of excellence in an environment of scientific and professional knowledge and capabilities with the basic human values focusing on quality and career competency.

Mission

- Focus on students.
- Strengthen faculty and staff.
- Engage stakeholders of the society and alumni.

- Foster the pursuit for academic and intellectual excellence.
- Focus on resource management.
- Promoting education with human face.
- Facilitating conducive environment for career competency.
- Application of modern input devices.
- Encouraging discipline, transparency and teamwork.

1.2 Strength, Weakness, Opportunity and Challenges(SWOC)

Institutional Strength

- *Cooperation and coordination among all the employees and other stakeholders.*
- *The college is the hub of plural and multicultural atmosphere.*
- *The district where the college is situated is connected with inter-state border lines of two states, namely Arunachal Pradesh and Nagaland.*
- *Gender-friendly and Eco- friendly campus.*
- *Through the Research & Consultancy Cell, Women Cell, NSS, Green Corporation, ECO Club, Teachers' Unit etc. the college is continuously conducting Community Linkage Programs.*
- *In order to carry out its academic plans and programs, the college has executed MoUs and established linkage with a number of institutions.*
- *The management is highly transparent and the delegation of authority is carried out in a well-planned manner by setting up various committees as and when necessary.*
- *For carrying out various programs and activities of the institution the staff members have donated Rs.1,448,700/- in the last five years.*
- *In order to increase transparency and efficacy, the admission and administrative process of the college is entirely online. Additionally, the end-semester examination records are also maintained digitally.*
- *The institution is generating revenue from Vermi-compost Production Unit.*
- *One great resource of the institution is that the college has playground and well facilitated indoor stadium offers space for both outdoor and indoor games.*
- *Library is fully automated.*
- *A clean, green and beautiful campus which provides habitat for 111 species of Plants and Trees. 13 species of Birds. 20 types of Butterfly. 7 species of Snakes and 3 species of Lizards. 5 types of Mammals and 20 varieties of Insects.*
- *Hostels for female and male students.*
- *ICT tools in classrooms.*
- *Performance of students in university exams and in sports and culture has been satisfactory.*
- *E- Governance in important areas.*

Institutional Weakness

- *Most of the students are first generation learners.*
- *The socio-economic backwardness of many students has a negative impact on their academic performance.*
- *Due to use of local language students comparatively lack communication skills in other languages.*
- *Scope of introducing self-financing courses is limited due to total Government Assistant Skill Programs such as Dindayal Upadhaya Skill Programme (DDU), Gramin Koushal Yujona (GKY) and other*

Community Information Centre (CIC) etc. in the district headquarter reduce the interest of the student to go for self-financing courses.

- *Drop out among students is visible.*
- *Dependent heavily on Government funding.*
- *Infrastructural facilities of games & sports still beyond up to the mark.*

Institutional Opportunity

- *Cultural and ethnic diversity will help the students to acquire diverse knowledge.*
- *The college has ample potentiality to work in areas of rural entrepreneurship and empowerment.*
- *Huge alumni can be mobilized for institutional development.*
- *Initiative on Community Development Programme, Mitigation of border conflict and maintenance of peace and harmony in collaboration with the students of the two neighboring states, Arunachal Pradesh and Nagaland.*
- *Collaboration with nearby Tea estates for training and employment in Tea Industry.*
- *There is scope of introduction of PG Courses.*
- *In the upcoming years, the college expects increased enrollment in MOOC courses.*
- *There is potential for establishing a centre for Skill Development.*
- *Peaceful environment and cooperative neighborhood.*
- *Participation of stakeholders in various activities.*

Institutional Challenge

- *Ensure placement and students progression to higher education.*
- *Reduction of the Dropout rates of students.*
- *Improvement of students with below average learning abilities and below average skilled students.*
- *To digitalization of all classrooms and conference rooms.*
- *Requirement of faculty of physical education to motivate students for sports and show competency in sports activities.*
- *Lack of sufficient teaching staff occasionally makes it difficult for the programs to run smoothly.*
- *Delay in sanctioning posts of office staff by the government is another challenge for the institution.*
- *Delay in receiving Government grants is a major barrier to the institution's ability to operate effectively.*
- *The institution may encounter various challenges for proper implementation of NEP 2020.*
- *To build up a self-promoting quality development mechanism.*
- *To strengthen sports activities, a qualified permanent physical instructor must be appointed.*
- *Partially digitalized classrooms should be converted into fully digitalized system.*
- *To build a daycare center in the college.*

1.3 CRITERIA WISE SUMMARY

Curricular Aspects

Sonari College is affiliated to Dibrugarh University (Assam) and as such the curriculum for its Undergraduate Programme is designed by the University and the affiliated Institutions adopt policies for its effective

implementation.

For transparency of its application the Head of the Departments (HoDs) hold meetings with the faculty of different departments and distributes the units incorporated with the syllabus considering the workloads as per guideline.

Teacher's diary and Head of the Departments (HoDs) diary are maintained to ensure about the progress of the course content and other academic activities performed by the faculties. Mentors are engaged to monitor and assist the students in solving their problems. Besides the traditional method, ICT tools are also used by the teachers to make the classes more attractive and easily understandable. The mechanism also encourages the students to become friendly with digital techniques.

The Academic authority of the college formulates necessary guidelines for regular assessment of academic affairs following the academic calendar of the University from time to time.

The Affiliating University introduces skill enhancing courses like Ability Enhancement Compulsory Course (AECC), Skill Enhancement Course (SEC), and Generic Elective Courses (GE) for academic flexibility and skill development. Apart from laboratory activities different departments both Science and Arts undertake Field Works, Project Works, Field Surveys, and Special Talks, Workshops etc. in addition to the curriculum for enhancing experiential learning and make the curriculum more flexible to the students.

For Curriculum enrichment the affiliating University incorporates into its curriculum many diversified topics for its various programmes. Apart from this, Sonari College incorporates cross cutting issues like Gender, Human Values, Environment and Sustainability into the curriculum. Sonari College organises numbers of Local, State and National Level community programmes associated with the issues. Such programmes enlighten the participants to deal with multifarious and burning problems.

Sonari College has developed both online and offline feedback mechanism to receive feedbacks from its stockholders. The feedbacks so collected are analysed and necessary steps are taken to satisfy their needs and follow up the suggestions accordingly.

Teaching-learning and Evaluation

The following information is gathered about the performance of the institution under this Criterion during the last five years i.e. 2018-2023. The enrolment capacity of the institution has remained uniform with a capacity of 600 in the Bachelor of Arts Course and 150 in the Bachelor of Science Course. The enrolment number has remained steady despite fluctuations due to the COVID 19 Pandemic. Enrolment numbers are hoped to improve under the new FYUGP programme under NEP 2020. The number of seats earmarked for reserved categories has also been maintained throughout the period according to government norms. It is seen that the region where the institution is located has a predominance of students from the OBC community and hence numbers of this community exceed others, though admissions to other categories are also strictly maintained. The institution ensures an adequate number of full time teachers which ensures that the learning needs of the students are satisfactorily met. The average student to full time teacher ratio is 24:1. The college employs diverse teaching-learning methods covering seminars, workshops, co-curricular activities and community services to engage students and make them aware of their social responsibilities. Observance of all occasions of national and state importance is also given importance. The college has an adequate number of highly qualified faculty members who have attained the highest qualification. i.e. Ph.D. and are also qualified in NET, SLET etc. The number of

teachers having Ph.D., NET and SLET in the last academic year was 21. Programme and Course outcomes are displayed on the college website and students are informed about the same through counselling meets, career awareness programmes etc. The attainment of these outcomes is evaluated regularly through faculty meetings to improve the pass percentage of students. Tracking the progression of students to higher courses and securing of jobs is also ensured. The success and attainment of the Programme and Course outcomes can be judged by the pass percentage of the students throughout the period which has remained quite satisfactory with an average pass percentage of 75.16 in the B.A course and 90.50 in the B.Sc. programme.

Research, Innovations and Extension

The faculty members of the college are actively engaged in various research-oriented activities. The college has an active research consultancy cell which publishes an annual journal “Sonari College Academic and Research Journal (SCARJ)” containing high quality research works of people from all over Assam. The library has access to a number of reputed journals across the world through NLIST which gives the researchers ample opportunity to remain updated in their respective fields. Students are also involved in different field works or experimental works as a part of their curriculum and thus, are made aware of research ethics and practices. Women’s study cell of the college also publishes research-oriented books on women-related issues. A total of 19 research papers, notified in UGC-CARE listed journals, are published by the teachers of the college over the last 5 years. Additionally, they have also published 37 book chapters in edited volumes, books and papers in national/international conference proceedings during this period. 14 teaching members have Ph.D. degree during the last 5 years while 3 others have been pursuing their research. Moreover, a total of 22 seminars/workshops are also organised on different social and academic issues where, on average, 83 students have participated.

The college fraternity is also actively engaged in different extensive activities. The NSS unit of the college has 50 very enthusiastic volunteers and different programmes like plantation drives, cleanliness drives, social and cultural awareness programmes among people of the nearby villages etc. are regularly organised by the unit. On average, 33 students have participated in such events. The college has two adopted villages under its wings and they work in collaboration for socio-cultural exchange programmes. Various internationally/nationally/state level important days like national voters’ day, national science day, international women’s’ day, world environment day, Rabha divas etc. are regularly organised in the college. Different organisations have recognised the efforts of the college and the teachers for the social causes on a collective level as well as on individual grounds. A total of 9 MoUs are currently functional with different government/non-government organisations as well as other academic institutions.

Infrastructure and Learning Resources

The institution provides adequate infrastructure facilities, such as classrooms, practical laboratories, an integrated computer centre, smart classrooms, reading rooms, examination rooms, library, an auditorium, a canteen, Boys’ and Girls’ hostels, an indoor stadium, and an outdoor playground, for the all-round development of students as well as staff of the institution. The institution also has an integrated computer centre where students can take skill enhancement courses like Photoshop. The entire institute has 95 working computers. The NAAC-IQAC office is furnished with a single computer, a printer, and a scanner. The college library is a two-storey building. The library has both an open-access system and computers available for use. It is well stocked with 22,173 texts and reference books, 10 local and national newspapers, 9 printed journals, 15 magazines, 6000+ e- journals and 1, 99, 500+ e-books under N-List and 6,00,000 e-books through NDLI. The

library has a good collection of dictionaries, encyclopaedias, atlas, maps, and rare books. All departments have their own departmental libraries with books and journals. The institute also has first aid and yoga facilities. The library is fully automated and has been using SOUL 2.0 ILMS software since 2008 with Barcode technology. We display our current books and journals list in the periodical section notice board and available on the Web OPAC (<https://sonaricollege.webopac.online>) and the library website (<https://sonaricollege.in>). The library uses computerized gate entry through a barcode reader. The institute has Partial Wi-Fi and LAN facilities. Internet connection bandwidth of the institute has been upgraded from 5 Mbps to 20 Mbps present, which has been necessitated due to the increasing numbers of computers, smart Classrooms, interactive LCD projectors, online admission process, dynamic website, library digitization and various supporting software. The institutes have 5 Smart classrooms and 3 ICT-enabled seminar halls for an effective teaching-learning process. The institute spent 25.44% of total expenditure for infrastructure development and augmentation and 3.94% of total expenditure for maintenance of physical facilities and academic support facilities excluding salary during the last five years.

Student Support and Progression

Sonari College is one of the oldest Higher Educational Institution has been playing a vital role since its inception providing a conducive environment for holistic development of the students. Emphasizing the needs and requirement of the students, the institution has been trying to provide various means to cultivate the abilities and talent of the students. In last five years 1121 nos. of students in average per year are benefited by availing the benefits of scholarship and free-ship. The institution organizes career counseling programs, student seminars, popular talks for experience learning and gathering diversified knowledge and enhancing ability and opportunities. To make the students responsible, and develop skills numbers of curricular and co-curricular activities are organized by the different wings such as NSS, Eco Club, and Teachers Units etc. of the College. It is the pride of the institution that nearly 29% students are progress for Higher Education and got placement in various private and Government sectors as well as also engaged as self-employed in certain sectors like agriculture, animal husbandry etc. last five years. Besides, some of the outgoing students have also qualified in State and National level of examination such as NET/SLET/TET and other competitive examinations. The students of the college also participate in different sports and cultural activities at University, State and National level and able to show excellent performances. In last five years 206 students have participated in Institutional, University, State and National level competition and able to won 33 numbers of medals. The alumni association is not officially registered but there is an active alumni committee functioning in the institution. The alumni contribute academic, financial and in the managerial activities of the college. The alumni Bhawan named as “Satirtha Bhawan” valued about Rs. 24,00,000/- donated by the alumni, a Sound System worth of Rs. 50,000/-, Fifteen volumes of Books and Book-shelf has enriched the institution in academic and infrastructural development. It is our pride and pleasure that Sri Tapan Kr. Gogoi honorable MP of Jorhat Loksobha Constituency and Sri Dharmeswar Konwar Honorable MLA Sonari Legislative Assembly Constituency are the alumni and have also contributed a lot in the overall development of the institution.

Governance, Leadership and Management

Criterion 6 mainly deals with the Governance, Leadership and Management of the college based on five main aspects. The Governance of the college is maintained through integrated attempt of Administrative Governance, Financial Governance, and Academic Governance. The administrative Governance looks after important matters like appointment, promotion budget, audit approval, expenditure approval, formation of different committees and all major aspects of the college. The financial governance is managed by the Principal and

Secretary of the college who carries out all financial transaction with the approval of GB. As a DDO he signs all pay bills of teaching and non-teaching staff. The Academic Governance endeavors to create a quality environment for teaching-learning process. Vice-Principal of the college with the cooperation of staff and different committees attempts for realization of holding sufficient classes, students attendance, preparing routine, course plan, holding in-semester examination, end-semester examination etc. For effective functioning of above activities, Principal forms different committees such as “Choice-based Credit System” and “Four Year Undergraduate Programme”. The first aspect is “Institutional Vision and Leadership” The institutional governance and leadership depends on the vision and mission of the institution and in various institutional practices such as NEP implementation, sustained institutional growth, decentralization, participation in the Institutional Perspective Plan. The second aspect is “Strategy development & deployment”. Sonari College has its perspective and action plan which is effectively deployed and functioning of the institutional bodies. The third aspect is “Faculty empowerment strategies”. This aspect mainly highlights the performance appraisal system, effective welfare measures for both the teaching and non-teaching staff and avenues for career development/progression. The fourth aspect is “Financial Management and Resource Mobilization”. This aspect focuses on optimal utilization of resources and funds from various sources both government and non-government organizations along with resource mobilization and implementation of regular financial audits. The fifth aspect is “Internal Quality Assurance System”. IQAC reviews the teaching learning process, structures and methodologies of operations and learning outcomes at periodic intervals and to record the incremental improvement in various activities. IQAC carries out academic and administrative audit (AAA) and follow-up action taken, collaborative quality initiatives with other institutions etc.

Institutional Values and Best Practices

Sonari College is situated at the juncture of Assam-Arunachal Pradesh-Nagaland Border and admits students from both the states apart from Assam. Since inception the college has been providing value base education. The institution adopts Green Campus Policy in order to achieve sustainable development. Green Audit has been conducted systematically to identify and documents the natural resources of the college. Other Eco-friendly practices like use of sensor based energy appliances, solar energy, recycle and management of degradable and non-degradable wastes, avoiding of use of plastic, rain water harvesting, vermi-composting etc. also use to maintain a conducive environmental atmosphere. Students, teachers are engaged from time to time in plantation, cleanliness drives, environmental awareness programmes and campaigns in different areas. The institution regularly accesses and acts to improve quality of environment through green audits, energy audits and water audits. These programmes engage and aware the young generation in conservation of nature and resources. To make the campus eco-friendly to differently able students ramps, handrails, scribes are arranged to assist them. To protect and promote harmony, cultural unity sonari college organises various socio-economic and national integrity programmes following the code of conduct and professional ethics and rules. Gender discrimination is a very sensitive issue and needs urgent attention. Women cell and internal complaints committee monitor and keep constant observation and takes necessary steps to resolve the problem of gender discrimination so that social justice may be maintained.

Sonari College undertakes inter institutional educational exchange programmes for the benefits of the students both inside and out side the institution. It has been devoted to fostering human values and sharpening life skills in the society. Apart from various Govt. Schemes the economically backward students receive financial assistance from students’ poor fund and students welfare fund. For developing scientific temperament the college organises counselling and awareness programmes in nearby institutions under the title “SANSKAR MANUHE MANUHAR BABE”.

2. PROFILE

2.1 BASIC INFORMATION

Name and Address of the College	
Name	SONARI COLLEGE
Address	Sonari Town, P.O.- Sonari, Dist.- Charaideo, PIN-785690, Assam (India)
City	Sonari
State	Assam
Pin	785690
Website	https://sonaricollege.in

Contacts for Communication					
Designation	Name	Telephone with STD Code	Mobile	Fax	Email
Principal	Bimal Chandra Gogoi	3772-256515	9435086838	-	principalsonaricollege@gmail.com
IQAC / CIQA coordinator	Mintoo Gogoi	-	8474812693	-	iqacsonaricollege@gmail.com

Status of the Institution	
Institution Status	Grant-in-aid

Type of Institution	
By Gender	Co-education
By Shift	Regular

Recognized Minority institution	
If it is a recognized minority institution	No

Establishment Details	

State	University name	Document
Assam	Dibrugarh University	View Document

Details of UGC recognition		
Under Section	Date	View Document
2f of UGC	21-01-1998	View Document
12B of UGC	19-08-2003	View Document

Details of recognition/approval by stationary/regulatory bodies like AICTE,NCTE,MCI,DCI,PCI,RCI etc(other than UGC)				
Statutory Regulatory Authority	Recognition/Approval details Institution/Department programme	Day,Month and year(dd-mm-yyyy)	Validity in months	Remarks
No contents				

Recognitions	
Is the College recognized by UGC as a College with Potential for Excellence(CPE)?	No
Is the College recognized for its performance by any other governmental agency?	No

Location and Area of Campus				
Campus Type	Address	Location*	Campus Area in Acres	Built up Area in sq.mts.
Main campus area	Sonari Town, P.O.- Sonari, Dist.- Charaideo, PIN-785690, Assam (India)	Urban	6.612	18084.2

2.2 ACADEMIC INFORMATION

Details of Programmes Offered by the College (Give Data for Current Academic year)						
Programme Level	Name of Programme/Course	Duration in Months	Entry Qualification	Medium of Instruction	Sanctioned Strength	No.of Students Admitted
UG	BA,Assamese	36	HS passed	Assamese	80	46
UG	BA,Economics	36	HS passed	English + Assamese	50	24
UG	BA,Education	36	HS passed	English + Assamese	40	36
UG	BA,English	36	HS passed	English + Assamese	50	34
UG	BA,History	36	HS passed	English + Assamese	50	21
UG	BA,Political Science	36	HS passed	English + Assamese	100	89
UG	BSc,Botany	36	HS passed	English + Assamese	30	13
UG	BSc,Chemistry	36	HS passed	English + Assamese	30	9
UG	BSc,Mathematics	36	HS passed	English + Assamese	30	5
UG	BA,Mathematics	36	HS passed	English + Assamese	30	0
UG	BSc,Physics	36	HS passed	English + Assamese	30	25
UG	BSc,Zoology	36	HS passed	English + Assamese	30	30
UG	BA,General	36	HS passed	English + Assamese	200	138

Position Details of Faculty & Staff in the College

Teaching Faculty												
	Professor				Associate Professor				Assistant Professor			
	Male	Female	Others	Total	Male	Female	Others	Total	Male	Female	Others	Total
Sanctioned by the UGC /University State Government	0				14				23			
Recruited	0	0	0	0	12	2	0	14	7	12	0	19
Yet to Recruit	0				0				4			
Sanctioned by the Management/Society or Other Authorized Bodies	0				0				18			
Recruited	0	0	0	0	0	0	0	0	5	13	0	18
Yet to Recruit	0				0				0			

Non-Teaching Staff						
	Male		Female		Others	Total
Sanctioned by the UGC /University State Government						16
Recruited	5		1		0	6
Yet to Recruit						10
Sanctioned by the Management/Society or Other Authorized Bodies						19
Recruited	13		6		0	19
Yet to Recruit						0

Technical Staff				
	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				0
Recruited	0	0	0	0
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				0
Recruited	0	0	0	0
Yet to Recruit				0

Qualification Details of the Teaching Staff

Permanent Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt/LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	2	2	0	4	6	0	14
M.Phil.	0	0	0	3	0	0	2	1	0	6
PG	0	0	0	7	0	0	1	5	0	13
UG	0	0	0	0	0	0	0	0	0	0

Temporary Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt/LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	5	13	0	18
UG	0	0	0	0	0	0	0	0	0	0

Part Time Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt/LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0
UG	0	0	0	0	0	0	0	0	0	0

Details of Visting/Guest Faculties					
Number of Visiting/Guest Faculty engaged with the college?	Male		Female		Total
	0	0	0	0	0

Provide the Following Details of Students Enrolled in the College During the Current Academic Year

Programme		From the State Where College is Located	From Other States of India	NRI Students	Foreign Students	Total
UG	Male	557	1	0	0	558
	Female	683	0	0	0	683
	Others	0	0	0	0	0

Provide the Following Details of Students admitted to the College During the last four Academic Years

Category		Year 1	Year 2	Year 3	Year 4
SC	Male	3	8	11	8
	Female	5	11	7	17
	Others	0	0	0	0
ST	Male	11	15	17	16
	Female	11	10	17	20
	Others	0	0	0	0
OBC	Male	227	184	197	210
	Female	261	195	215	240
	Others	0	0	0	0
General	Male	35	40	61	53
	Female	51	45	69	61
	Others	0	0	0	0
Others	Male	0	0	0	0
	Female	0	0	0	0
	Others	0	0	0	0
Total		604	508	594	625

Institutional preparedness for NEP

1. Multidisciplinary/interdisciplinary:	As recommended in the NEP 2020, Sonari college makes all possible efforts to introduce multidisciplinary and Interdisciplinary courses at undergraduate level. As an affiliated college under
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Dibrugarh university, it follows all the recommendations regarding curricular and cocurricular aspects formulated and designed by its affiliating university. Dibrugarh university regulations for the fouryear undergraduate programmes (FYUGP) in choicebased credit system (CBCS 2023) approved by the 127th meeting of academic council (emergent) held on 18/05/2023 recommends that all undergraduate students are required to undergo introductory level multidisciplinary courses relating to any of the broad disciplines. These multidisciplinary and interdisciplinary courses are intended to broaden the intellectual experiences and form part of liberal Arts and Science education. Introductory courses on natural sciences and social sciences are made available for the students to choose from. As suggested in the above mentioned regulations science students enlist in the social science courses and arts students take up natural science courses. The first batch of students of undergraduate programme beginning from first August 2023 are allowed to choose from the following courses: 1. Department of Zoology: Natural resource management, 2. Department of Physics: Evolution of Science, 3. Department of Chemistry: Chemistry in daily life, 4. Department of Mathematics: Foundation in mathematics, 5. Department of Assamese: Introduction to Indian literature, 6. Department of Education: Introduction to education, 7. Department of Economics: Economic History of India, 8. Department of History: Introduction to cultural heritage of ancient India, 9. Department of Political Science Human rights Further, the following skill enhancement courses (SECs) are made available which are choose from multidisciplinary/ interdisciplinary in nature: 1. Department of Assamese: Personality development and soft skills, 2. Department of English: Soft skills, 3. Department of Political Science: Legal literacy, 4. Education: Personality development and soft skills, 5. Botany: Tea plantation and management, 6. Zoology: Fresh water aquaculture

2. Academic bank of credits (ABC):

Academic Bank of credit (ABC) is an academic service mechanism as a digital/ virtual/ online entity established and managed by MOE/ UGC to facilitate students to become its academic account holders and

	<p>paving the way of seamless student mobility, between or within degree granting higher education institutions (HEIs) through a formal system of credit recognition, credit accumulation, credit transfers and credit redemption to promote distributed and flexible teaching learning. The ABC is established to digitally store the academic credits earned from various recognize higher education institutions (HEIs) so that degree from an HEIs can be awarded taking in to account credits earned. As such, the students of Sonari College have already registered in the ABC portal.</p>
<p>3. Skill development:</p>	<p>As skill development is one of the key objectives of the education system, Sonari College Offers various skill enhancement courses to the students as recommended by Dibrugah University. These courses are aimed at imparting practical skills, hands on training, soft skills etc to enhance the employability of the students. The college also offers the value-added courses to enable the students to acquire and demonstrate certain values such as Health and wellness, yoga, environmental issues and values incorporated in the ancient culture. It may be noted that the college emphasises on students achievements of competency in the use of English language and communication skills, mathematical and computational skills, digital and technological skills. In a nutshell, all the courses focus on acquiring different soft skills by the students.</p>
<p>4. Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course):</p>	<p>It is acknowledged that the rich heritage of Ancient Indian Knowledge and thought has been a guiding light for the National Education Policy (NEP) 2020. The pursuit of knowledge (Jnan) Wisdom (Pragya) and Truth (Satya) was considered as the highest human goal. The aim of ancient Indian education was the acquisition of knowledge as preparation for worldly life as well as the complete realization and liberation of the self. Prestigious Institutions of ancient India such as Takshashila and Nalanda set the highest standards of Multidisciplinary Teaching and Research and hosted student and scholars from various backgrounds and countries. The Indian education system produced great scholars like Aryabhatta, Varahamihira, Chanakya, Patanjali, Goutama and Shankardeva among many others. These great scholars' made ground-breaking contributions to world knowledge in diverse fields.</p>

	<p>Thus Indian Culture and Philosophy have had reached legacies to the world heritage which must be put to new uses through the current education system. In conformity with the objectives set in the NEP 2020, Dibrugarh University has introduced a course on Indian Knowledge System titled “Understanding India”. The objective of the course is to enable the students to acquire and demonstrate the knowledge and understanding of Contemporary India with its Historical perspective, the basic framework of the goals and policies of National Development and the Constitutional Values and Fundamental Rights and Duties. It aims to familiarize the students with the History and Cultural Development of Ancient India through Literature, Religion, Philosophy and Architecture. It thus integrates the Indian Knowledge System with a special focus on developing and understanding among students and teachers of education system of India and its role in Nation building. The course teaches ancient Indian Languages like Sanskrit, Pali, Prakrit and Tamil literature and culture incorporated in the Vedas, Buddhism and Jainism. It introduces the Bhakti Movement and Sufi Tradition. Besides teaching in Assamese, English and Hindi are also used.</p>
5. Focus on Outcome based education (OBE):	<p>Sonari College gives increased focus on outcome-based education (OBE). The curriculum planned and designed by the affiliating university focuses on outcome-based education expressed in terms of knowledge, understanding, skill, attitudes and values. Outcome based curriculum framework for undergraduate education is based on the expected learning outcomes and academic standards that are supposed to be acquired by the students. The key outcomes that underpin curriculum planning and development at the undergraduate level include graduate attributes, qualification Descriptors, programme learning outcomes and course learning outcomes. The graduate attributes refer to the learning outcomes specific to disciplinary/ interdisciplinary areas of learning. Graduates shall be able to demonstrate the acquisition of comprehensive knowledge and coherent understanding of the chosen areas of study in a broad multidisciplinary context. They should also be able to acquire practical, professional and procedural knowledge and skills required for carrying out professional tasks. Their</p>

	<p>education aims to enable them to demonstrate the capabilities of complex problems solving critical thinking, creativity, communicable skills, collaborating with others, leadership quality, digital and technological skills, multicultural competence, value inculcation, responsibility, accountability, environmental awareness and action, community engagement etc. The college leaves no stone unturned to effect outcome-based education.</p>
<p>6. Distance education/online education:</p>	<p>As NEP 2020 said about open and distance learning, Sonari College has a distance learning education centre under Krishna Kanta Handiqui State Open University. The centre established in 2008 under the KKHSOU. The study centre offers various Courses of Undergraduate like BA (H), BA General, B.Com., Post Graduate Courses like MA in Assamese, Economics, Education, English, Political Science, Sociology, M.Com. Etc. The study Centre offers others degree like BCA, DCS, BSW, DBM, PGDBM, HRM etc. Study Centre also offers Diploma and Certificate Courses like CSTCPM, YUGA, Library information science etc. Around 750 learners are continuing their education through this study centre. Online education: As directed by the Director of Higher Education and the urge of the students online resources and blended learning are employed to supplement pedagogy. During the period of COVID- 19 Pandemic the college faculty were engaged to teach the students by using various plate forms of online education like Google classroom, Zoom, Google meet. The students and teachers gathered through online by creating Whats app group and exchange the study materials. The final semester examination of the year conducted online mode by the affiliating University. During the Pandemic period and later on the students are encouraged to use the Open Educational Resource. Library of the college enriched by online resources by registering it under the National Digital Library of India and National Library and Information Services Infrastructure for Scholarly Content (N-List). Now a library user of the college can access more than 199500 E-books, E- Journal etc. through NDLI. As per guidelines and instructions of Director of Higher Education of Assam the students are advised to experience various online platforms for their learning.</p>

Institutional Initiatives for Electoral Literacy

1. Whether Electoral Literacy Club (ELC) has been set up in the College?	Yes, Electoral Literacy Club (ELC) has been set up in the college.
2. Whether students' co-ordinator and co-ordinating faculty members are appointed by the College and whether the ELCs are functional? Whether the ELCs are representative in character?	Yes, Students' Co-ordinator and coordinating faculty members are appointed by the College and the ECLs are functional. Yes, the ELCs are representative in character.
3. What innovative programmes and initiatives undertaken by the ELCs? These may include voluntary contribution by the students in electoral processes-participation in voter registration of students and communities where they come from, assisting district election administration in conduct of poll, voter awareness campaigns, promotion of ethical voting, enhancing participation of the under privileged sections of society especially transgender, commercial sex workers, disabled persons, senior citizens, etc.	Sonari College observes National Voters' Day (25th January) every year. On this occasion various events like essay writing, drawing competition, extempore speech are conducted among the students. Besides, a popular talk is organized to sensitize the students about the importance of voting rights and democratic values. The College assists the district administration for the smooth functioning of the general elections by providing its premises for election material issue Centre, training of polling officials, conduct of awareness programmes etc.
4. Any socially relevant projects/initiatives taken by College in electoral related issues especially research projects, surveys, awareness drives, creating content, publications highlighting their contribution to advancing democratic values and participation in electoral processes, etc.	The students at the college, especially the students of the Department of Political Science make survey on electoral process, voting behavior in the college campus as well as nearby areas. Seminars on democratic systems, election process are frequently organized by ELC among the students.
5. Extent of students above 18 years who are yet to be enrolled as voters in the electoral roll and efforts by ELCs as well as efforts by the College to institutionalize mechanisms to register eligible students as voters.	The College in collaboration with the District Election Office organizes awareness programmes among the students to enroll their names in the voter list. Voter registration drive is conducted by the ELC at the institute by distributing relevant Form No-6 and guiding them the through process for enrollment. The BLOS are invited time to time for helping the students who have attain the age of 18 years to enlist their names in Voter list. Moreover, local peoples obtaining the age of 18 years are also attended in the events.

Extended Profile

1 Students

1.1

Number of students year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
1241	1328	1311	1273	1448
File Description		Document		
Upload Supporting Document		View Document		
Institutional data in prescribed format		View Document		

2 Teachers

2.1

Number of teaching staff / full time teachers during the last five years (Without repeat count):

Response: 32

File Description	Document
Upload Supporting Document	View Document
Institutional data in prescribed format	View Document

2.2

Number of teaching staff / full time teachers year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
33	32	30	31	34

3 Institution

3.1

Expenditure excluding salary component year wise during the last five years (INR in lakhs)

2022-23	2021-22	2020-21	2019-20	2018-19
95.077	84.126	60.586	187.381	131.146

File Description	Document
Upload Supporting Document	View Document

4. Quality Indicator Framework(QIF)

Criterion 1 - Curricular Aspects

1.1 Curricular Planning and Implementation

1.1.1

The Institution ensures effective curriculum planning and delivery through a well-planned and documented process including Academic calendar and conduct of continuous internal Assessment

Response:

Sonari college is affiliated to Dibrugarh University and as such, it follows the curriculums of the Undergraduate programs planned and designed by its affiliating university. The institution ensures effective curriculum delivery through a well-planned and documented process. The college follows the Academic Calendar prepared by Dibrugarh University for the Degree Colleges affiliated to it. On the basis of it, Sonari College prepares its own Academic Calendar for each academic session. For effective implementation, all the faculty members of a department discuss the syllabus and its units which are distributed to the faculty members under the supervision of the Head. Teachers' diary is also maintained and daily entries give an idea on the progress in curriculum. In addition, a HOD diary is being introduced from the 2019-20 session, wherein the heads of the departments are required to keep record of the day-to-day departmental affairs. The Principal of the college monitors the system and verifies the Diaries of the Teachers and the authority holds meetings with HODs from time to time on the progress in curricular delivery. The institution also tries to take care of advanced & slow learners through a number of well-prepared steps as well as conducting remedial classes. Mentoring is always active in solving various issues of the students. Students are encouraged to use books, journals, e-resources and other sources available in college libraries as well as encouraged to participate and publish in departmental wall magazines, college magazines and participate in various competitions to enhance their skills. The time-table is designed by the Academic authority and classes are held according to the schedule under the supervision of college administration. Each department further prepares the time-table allotting teachers of respective departments. Besides the Major courses, Skill Enhancement Courses (SEC), Ability Enhancement Compulsory Courses (AECC), Generic Elective Courses (GEC) are assigned to the concerned departments. Along with the old black board method of teaching, teachers also adopt ICT based teaching methods as Sonari college has digital smart board/Interactive Display facilities installed in some of the classrooms and most of the classrooms and corridors have been covered with CC Camera. Students are also encouraged to use emerging digital techniques like MS-PowerPoint, Google classrooms etc. During the COVID-19 pandemic lockdown period online classes were conducted by the teachers. Seminar presentation and group discussion on syllabus-based topics are held regularly to track the improvement of the students. Two In-Semester examinations are held semester-wise as part of the internal assessment of the students. Apart from laboratory activities, Science departments, even some of the Arts departments organize students' field surveys and project preparation, depending on financial assistance. The project work is carried out as part of the degree program by the following departments; in Arts stream: Education & History and in Science Stream: Botany, Chemistry and Zoology. Field tour is carried out by the departments of Assamese, English, Education, Botany and Zoology. Special talks on special days, workshops by experts are organized regularly for academic development of the students.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

1.2 Academic Flexibility

1.2.1

Number of Certificate/Value added courses offered and online courses of MOOCs, SWAYAM, NPTEL etc. (where the students of the institution have enrolled and successfully completed during the last five years)

Response: 6

File Description	Document
List of students and the attendance sheet for the above mentioned programs	View Document
Institutional programme brochure/notice for Certificate/Value added programs with course modules and outcomes	View Document
Institutional data in the prescribed format	View Document
Evidence of course completion, like course completion certificate etc. Apart from the above:	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

1.2.2

Percentage of students enrolled in Certificate/ Value added courses and also completed online courses of MOOCs, SWAYAM, NPTEL etc. as against the total number of students during the last five years

Response: 0.12

1.2.2.1 Number of students enrolled in Certificate/ Value added courses and also completed online courses of MOOCs, SWAYAM, NPTEL etc. as against the total number of students during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
0	03	04	01	0

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

1.3 Curriculum Enrichment

1.3.1

Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability in transacting the Curriculum

Response:

The college has made an attempt to incorporate interdisciplinary topics into the curriculum, such as gender, human rights, employability skills, investigating the region's ethnic diversity, environmental sustainability, ICT, etc.

Gender Issues:

The Women Cell of Sonari College actively organized numerous community development and gender sensitization programs engaging local populations from the institution's surrounding areas. Both male and female students enthusiastically participated in these programs, which helped the students develop moral principles and gender awareness. Various awareness programs were organized by the Women Cell of the college at the tea garden areas in Jaboka and Teok tea gardens of the district. The Women Cell and the N.S.S Unit of the college organized an awareness campaign on the evils of child marriage, proper use of social media and women trafficking to create awareness among the tea tribes in the Teok tea estate. International Girl Child Day was celebrated by N.S.S. Unit of the College on 24th January, 2022. Besides, International Women's Day is celebrated every year by the Women Cell of Sonari College. The Women Cell of the college published a book titled "Women in Various Fields: Roles and Contributions" in December, 2021 and a book titled "Women, Society and Beyond: Challenges and Opportunities" in March, 2023 respectively.

Environment and Sustainability:

Every year on 5th June, tree planting activities take place on college campuses and in the neighborhood to commemorate environment day. These enhanced the students' and communities' environmental awareness as part of the curriculum. National level webinar was organized by the college in collaboration with Environment Cell and Eco Club, Sonari College on "Environment, Health and Hygiene during Covid Pandemic". A National level webinar on "Ban on Single Use Plastic and Conservation of Water Resources" was organized by Sonari College on 9th October, 2021. Cleanliness and Plantation programs are organized by the N.S.S Unit in the college campus. National level webinar was organized by Swachhta Action Plan, N.G.C. (ASTECC), Sonari College, Sonari in collaboration with Department of Assamese and Zoology, Sonari College on "Water Management for Sustainable Development: A Few Facets of Addressing a Wicked Problem" on 13th June, 2021.

Human Values and Professional Ethics:

The NSS and Red Ribbon Club of Sonari College took the initiative to disseminate moral concepts like order, equality, peace, and brotherhood through planning a variety of events. Events including blood donation drives, cancer awareness drives, and free health examinations are organized by the college.

All the following topics are incorporated into the Dibrugarh University's recommended curricula for the various programs that are followed in the university through a variety of programs and academic activities. Courses such as: Gender and Education, Women's Writing, Women in Indian History, Feminism Theory and Practice, Plant Ecology & Phytogeography, Natural Resource Management, Environmental Economics, Environmental Studies, Environmental History, Principle of Ecology, Environment and Public Health, Value Education, Human Rights Education, Inclusive Education, Human Rights in a Comparative Politics, Human Rights, Gender and Environment and Human Rights and Enforcement Mechanism, Human Rights in India are incorporated and taught in the college.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

1.3.2

Percentage of students undertaking project work/field work/ internships (Data for the latest completed academic year)

Response: 5

1.3.2.1 Number of students undertaking project work/field work / internships

Response: 62

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

1.4 Feedback System

1.4.1

Institution obtains feedback on the academic performance and ambience of the institution from various stakeholders, such as Students, Teachers, Employers, Alumni etc. and action taken report on the feedback is made available on institutional website

Response: A. Feedback collected, analysed, action taken & communicated to the relevant bodies and feedback hosted on the institutional website

File Description	Document
Feedback analysis report submitted to appropriate bodies	View Document
At least 4 filled-in feedback form from different stake holders like Students, Teachers, Employers, Alumni etc.	View Document
Action taken report on the feedback analysis	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document
Link of institution's website where comprehensive feedback, its analytics and action taken report are hosted	View Document

Criterion 2 - Teaching-learning and Evaluation

2.1 Student Enrollment and Profile

2.1.1

Enrolment percentage

Response: 74.72

2.1.1.1 Number of seats filled year wise during last five years (Only first year admissions to be considered)

2022-23	2021-22	2020-21	2019-20	2018-19
471	625	594	508	604

2.1.1.2 Number of sanctioned seats year wise during last five years

2022-23	2021-22	2020-21	2019-20	2018-19
750	750	750	750	750

File Description	Document
Institutional data in the prescribed format	View Document
Final admission list as published by the HEI and endorsed by the competent authority	View Document
Document related to sanction of intake from affiliating University/ Government/statutory body for first year's students only.	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

2.1.2

Percentage of seats filled against reserved categories (SC, ST, OBC etc.) as per applicable reservation policy for the first year admission during the last five years

Response: 79.87

2.1.2.1 Number of actual students admitted from the reserved categories year wise during last five years (Exclusive of supernumerary seats)

2022-23	2021-22	2020-21	2019-20	2018-19
258	263	254	246	237

2.1.2.2 Number of seats earmarked for reserved category as per GOI/ State Govt rule year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
315	315	315	315	315

File Description	Document
Institutional data in the prescribed format	View Document
Final admission list indicating the category as published by the HEI and endorsed by the competent authority.	View Document
Copy of communication issued by state govt. or Central Government indicating the reserved categories(SC,ST,OBC,Divyangjan,etc.) to be considered as per the state rule (Translated copy in English to be provided as applicable)	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

2.2 Student Teacher Ratio

2.2.1

Student – Full time Teacher Ratio
(Data for the latest completed academic year)

Response: 37.61

2.3 Teaching- Learning Process

2.3.1

Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences and teachers use ICT- enabled tools including online resources for effective teaching and learning process

Response:

Sonari College puts emphasis on developing a holistic student-centric educational programme. It employs diverse teaching-learning methods which reach further than the traditional classroom model. Several activities are organised which attempt to engage the students' cognitive and analytical skills. The college regularly conducts a number of programmes which provide the students with experiential learning.

The following Experiential Learning Programs are conducted-

- Field trips and excursions are organised by each Department for hands-on learning.
- Regular seminars, workshops, and talks are held to enhance the students analytical and understanding aptitudes. These programs also enhance participative learning and problem-solving abilities of the students.
- Quiz competitions, essay writing competitions, and debates are also regularly organised by the college for the benefit of the students.

Moreover, students are also encouraged to take part in co-curricular activities in the college in the following ways-

- Several activities are conducted in the college under the NSS or National Service Scheme (NSS) organization of the college. Students of all Departments are involved in activities like cleanliness drives, plantation drives, community services etc.
- Other bodies such as the Eco-Club, Women's Cell etc also conduct activities in which students are engaged.
- The college gives great importance to observance of significant occasions such as National and State festivals. Active student participation in the same is ensured.
- Encouragement of community-related activities for exposure to new issues.

One of the most important practices adopted by the college is to encourage the use of Information and Communication Technology or ICT in all programmes possible. ICT is integrated into Student Centric activities in the following ways-

- It is ensured that all students have ample access to computers and the Internet for academic use. The Computer Labs of the college are well equipped and updated for this purpose.
- Digitalized classrooms equipped with smart boards, and projectors etc are utilized not only during regular classes but also during seminars and other programmes. Students are encouraged to use Powerpoint presentations for delivering seminars. Students are familiar with Online resources such as Google Classroom, Whatsapp Groups, Zoom meeting platforms etc.
- The digitization of Library Resources is also in Progress for better access by the students.

ICT methods were especially utilized during the Covid 19 pandemic lockdown to continue classes and to conduct online examinations. ICT was also used for ***conducting a number of webinars and online workshops for participative and experiential learning***

Sonari College further strives to extend academic pursuits beyond the boundaries of the institute and introduce the students to learning opportunities and resources in other institutions as well. For this the college employs the following methods-

- Mentionable are the establishment of linkages with other institutions through Memorandums of Understanding signed with departments of other college.
- The MOU's have facilitated student and faculty exchanges, organization of inter-institutional seminars, workshops and talks.
- Collaborative efforts with other institutions to enhance learning through joint field expeditions have been made.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

2.4 Teacher Profile and Quality

2.4.1

Percentage of full-time teachers against sanctioned posts during the last five years

Response: 86.49

2.4.1.1 Number of sanctioned posts year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
37	37	37	37	37

File Description	Document
Sanction letters indicating number of posts sanctioned by the competent authority (including Management sanctioned posts)	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

2.4.2

Percentage of full time teachers with NET/SET/SLET/ Ph. D./D.Sc. / D.Litt./L.L.D. during the last five years (consider only highest degree for count)

Response: 15

2.4.2.1 Number of full time teachers with NET/SET/SLET/Ph. D./ D.Sc. / D.Litt./L.L.D year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
05	05	05	05	04

File Description	Document
List of faculties having Ph. D. / D.Sc. / D.Litt./ L.L.D along with particulars of degree awarding university, subject and the year of award per academic year.	View Document
Institution data in the prescribed format	View Document
Copies of Ph.D./D.Sc / D.Litt./ L.L.D awarded by UGC recognized universities	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

2.5 Evaluation Process and Reforms

2.5.1

Mechanism of internal/ external assessment is transparent and the grievance redressal system is time- bound and efficient

Response:

Sonari College is committed to ensuring a mechanism to evaluate students' knowledge in a regular, unbiased and transparent manner. The assessment of students is carried out through a continuous assessment system in the following manner.

- Class tests, discussions, quizzes, and other methods are used to assess students' performance continuously and accordingly steps are taken to improve it

Internal assessments are conducted strictly in accordance to Dibrugarh University's examination guidelines as well as in a time-bound manner in keeping with the Annual Academic Calendar issued.

The following are the components of Internal Assessments conducted by the college-

- Two written sessional examinations per semester, home assignments, viva, seminar, and group discussion for each paper/ course
- Attendance also contributes to the marks secured in Internal assessments.
- The written examinations conducted, follow the model of final examination question papers to prepare students better.

To ensure transparency in the evaluation process the following means are adopted-

- Marks secured in each test by every student is displayed on the Departmental Notice Boards.
- Students are given the opportunity to see their evaluated answer scripts in case any doubt arises regarding marks secured.
- If a student has any question or grievance regarding marking he/she may approach the teacher concerned and the issue is addressed immediately.

There are additional methods employed for Grievance redressal of the students.

- In case a student is unable to appear for any of the internal exams conducted, they are given a second chance to appear for the same in a special examination conducted by the institution.
- The students have to submit an application to their respective Heads of the Departments or to the Vice-Principal.
- The college notifies a date on which special examinations are conducted for such students.

Marks secured by students are recorded by the respective departments and maintained meticulously.

- In case of external examinations also a transparent process is adopted and it is assured that grievance redressal in quick and efficient.
- External examinations are usually conducted by the University and managed by the college.
- The college has an Examination body for all final examination related matters.
- Student grievances regarding issue of admit cards, final examination results, marksheets, pass certificates, recheck of scripts etc., are all handled by this cell.
- The process is student-friendly and transparent and attempts to address any grievance of the students as promptly as possible.
- All final-examination and Internal assessment records are maintained digitally by this body. This promotes efficiency and easy access to student records and ensures accurate record-keeping and retrieval of information when needed.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

2.6 Student Performance and Learning Outcomes

2.6.1

Programme Outcomes (POs) and Course Outcomes (COs) for all Programmes offered by the institution are stated and displayed on website

Response:

The college has a well devised system which ensures that all students are introduced with and obtain a

good understanding of Programme Outcomes and Course Outcomes. This is carried out in the following manner.

I. Organisation of a General Student Counseling Meet:

- A student counseling meet is organised post-admission and at the beginning of each academic session.
- Students are informed about the objectives of their chosen program and updated on the rules and regulations of the university/college regarding the same
- The significance of POs and COs in the curriculum is explained to the students.
- Students are also provided with information about future prospects and potential career paths associated with the chosen program.

II. Organisation of Departmental Student Counseling Meetings

- Departmental Student Counseling Meetings are conducted by the respective departments before the commencement of classes.
- These are intensive sessions where in-depth discussion about individual courses/papers selected by students is conducted
- Detailed descriptions of POs and COs for each course are made by faculty members.
- Any doubts or questions a student may have regarding the outcomes is answered promptly.
- The syllabus issued by the University is provided to the students during the meetings.

Further the POs and COs are reprised throughout the session in the **mentoring sessions** . This keeps students informed and engaged with the outcomes. Students are encouraged to actively work towards achieving the stated outcomes.

The College ensures that information about the POs and COs are available and easily accessible to all stakeholders. Therefore, the detailed POs and COs of each Department are **available on the College Website**. The outcomes for both the previous Semester System and the Choice-Based Credit System are available on the college Website. The POs and COs of the programmes to be initiated under the NEP are also ready to be updated on the website.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

2.6.2

Attainment of POs and COs are evaluated.

Explain with evidence in a maximum of 500 words

Response:

The College uses the following methods to evaluate the attainment of Programme Outcomes and Course Outcomes

I. Organisation of Faculty Meetings for Outcome Appraisal

- Faculty Meetings are conducted at the end of each academic session or after university examination results.
- The faculty members assess the students' performance to measure the attainment of POs and COs.
- The outcomes are generally measured through evaluation of average pass percentage and the number of top performers.

II. Assessment of Student Progression to Higher Education and Employment

- In order to evaluate attainment of POs and COs the rate of students progressing to higher education after completing the program is constantly monitored
- The success of students in securing employment after graduation is also tracked
- Moreover the alignment of attained outcomes with the skills demanded in the job market is also considered.

III. Annual Report Preparation

- The institution prepares an annual report on the attainment of POs and COs.
- It assesses the overall success of the college in achieving the stated outcomes.
- It identifies the areas of improvement and implements necessary changes for continuous enhancement.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

2.6.3

Pass percentage of Students during last five years (excluding backlog students)

Response: 78.98

2.6.3.1 Number of final year students who passed the university examination year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
243	187	348	379	350

2.6.3.2 Number of final year students who appeared for the university examination year-wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
371	300	354	402	481

File Description	Document
Institutional data in the prescribed format	View Document
Certified report from Controller Examination of the affiliating university indicating pass percentage of students of the final year (final semester) eligible for the degree programwise / year-wise.	View Document
Annual report of controller of Examinations(COE) highlighting the pass percentage of final year students	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

2.7 Student Satisfaction Survey

2.7.1

Online student satisfaction survey regarding teaching learning process

Response: 3.6

File Description	Document
Upload database of all students on roll as per data template	View Document

Criterion 3 - Research, Innovations and Extension

3.1 Resource Mobilization for Research

3.1.1

Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)

Response: 0

3.1.1.1 Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)

2022-23	2021-22	2020-21	2019-20	2018-19
0	0	0	0	0

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

3.2 Innovation Ecosystem

3.2.1

Institution has created an ecosystem for innovations, Indian Knowledge System (IKS), including awareness about IPR, establishment of IPR cell, Incubation centre and other initiatives for the creation and transfer of knowledge/technology and the outcomes of the same are evident

Response:

Sonari College, Sonari has created a suitable ecosystem for innovation and takes initiatives for the creation and transfer of knowledge in various phases as follows:

1. Research Consultancy Cell

College has established '**Sonari College Research Consultancy Cell**' with the aim to inculcate research culture and attitude among students and the teachers. The research cell helps the faculty members in preparing and structuring research proposals for minor and major research projects as well as publishing articles in reputed and high impact journals. A yearly research journal 'SCARJ' (Sonari College Academic and Research Journal) is also published by the Sonari College Research Consultancy Cell.

1. Dissemination of knowledge and Community Involvement

The college has been promoting and facilitating education in the nearby villages. The college has two adopted villages under its wings, viz. Naphuk village and Sonalipam village where the college regularly organizes different educational and cultural programmes.

Career Counseling Cell

Various motivation programmes are organised among the students to enlighten them towards different career choices they can look out for.

1. Baishali Mohan Memorial Trust

Baishali Mohan Memorial Trust of Sonari College organises lecture series on various topics of Literature, Culture and Language among the Students and Teachers. At every three-year interval, the trust has been regularly donating rarely available books to the college library for the benefit of the students. Over the years, the trust has donated more than 170 books to the college library.

1. Women's Study cell

The women's cell, which is especially formed for women section only, is taking initiatives for well-being of the women inside and outside of the college. The cell is organizing various awareness programmes. Research books are also published by the cell to encourage the research on development of women in the society, on the occasion of Establishment Day of the college.

1. Students Union Initiatives

The student union organises different programmes like Literary, Sports, Music, Culture, Drawing, Creative writing, Photography, Debate, Speech, Drama and Dance, providing opportunities to the students to improve their overall personalities. They also publish an annual magazine, viz., SONALI, and a wall magazine Pratyay to encourage the students in their creative writing skill development.

1. Departmental activities

Department of Assamese publishes a daily magazine called 'Daily Lekha'. Additionally, students are also encouraged to culture the journalism mindset by publishing a monthly newspaper called 'Batara' from the department of Assamese. Moreover, every year, the Department of Assamese also publishes an Assamese calendar at the onset of the Assamese new year.

Others wall magazines are Sahityam, Oikonomia, Pearl, PU-LAN-CHI, Polis, Jnyandeeep, Infinity, Biome, Bornali, Rainbow and Zoologika which are published by students of various departments of the college, thus, providing a healthy environment for creative writing.

The college attempts to educate the students about research by visiting different places in India and study the folk culture and natural resources of the localities. The students are encouraged to implement the acquired knowledge in the field and gather first-hand experience in the process of research work through these field visits.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

3.2.2

Number of workshops/seminars/conferences including on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship conducted during the last five years

Response: 6

3.2.2.1 Total number of workshops/seminars/conferences including programs conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during last five years

2022-23	2021-22	2020-21	2019-20	2018-19
02	02	02	00	00

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

3.3 Research Publications and Awards**3.3.1**

Number of research papers published per teacher in the Journals notified on UGC care list during the last five years

Response: 1.28

3.3.1.1 Number of research papers in the Journals notified on UGC CARE list year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
14	08	05	07	07

File Description	Document
Link to the uploaded papers, the first page/full paper(with author and affiliation details)on the institutional website	View Document
Link to re-directing to journal source-cite website in case of digital journals	View Document
Links to the papers published in journals listed in UGC CARE list or	View Document
Institutional data in the prescribed format	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

3.3.2

Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during last five years

Response: 0.91

3.3.2.1 Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during last five years

2022-23	2021-22	2020-21	2019-20	2018-19
16	6	1	3	3

File Description	Document
List of chapter/book along with the links redirecting to the source website	View Document
Institutional data in the prescribed format	View Document
Copy of the Cover page, content page and first page of the publication indicating ISBN number and year of publication for books/chapters	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

3.4 Extension Activities

3.4.1

Outcomes of Extension activities in the neighborhood community in terms of impact and sensitizing the students to social issues for their holistic development during the last five years.

Response:

- The NSS unit of the college conducts various activities to create awareness in the nearby villages. These activities are done for social service, awareness creation and development of village.
- The college picked up two villages as adopted villages, named 'Naphuk' and 'Sonalipam'. The college celebrates 'Rongali Bihu' in the month of Bohag (April-May) at the adopted village Naphuk to preserve and develop traditional folk culture. This programme promotes people's tradition, identity and dignity. To promote Indian heritage and devotional tradition of Assam, Bhaona was performed on the birth anniversary of Shankardeva in the Sonalipam village.
- The college, in an attempt to educate the students of the villages and increase their attention to education, offers free teaching in the primary, secondary and higher secondary schools of the neighboring villages through the teachers of various departments of the college.
- During the pandemic period, rice, porridge, sugar, biscuits, flour etc. were distributed to the poor people in several wards of the Sonari Municipality and to about 350 households below the poverty line in the several Tea Garden areas. The college society distributed sanitizers and masks to the poor people in the nearby Tea Garden areas to protect them from the COVID-19 pandemic. The people were also made aware of the importance of maintaining social distancing in order to stay protected from the pandemic.
- The college organises 'International Women's Day' and 'International Mother's Day' through the College Women's Cell, 'International Yoga Divos' through the College Yoga Committee and the 'International Environment Day' through the ASTEC and IQAC.

Major extension activities:

1. NSS Special Camps like Swachcha Bharat Abhijan.
2. Cleaness Drive in neighbouring areas and adopted villages.
3. Science awareness programme.
4. Road safety awareness programme.
5. Tobacco free programme etc.
6. Celebration of Yoga Day, National Science Day, International mathematics day, World Environment Day, National voter's day, International Women's Day, Girl Child Day, Ozone Day, Rabha Diwas, Bhupen Hazarika Diwas, International mother language day, Silpi Diwas, etc.
7. Awareness programme on health and hygiene
8. Covid awareness, Testing and Vaccination camps.
9. Distribution of items like masks, sanitizers, soaps etc.

10. Regular Plantation Drive.
11. Compulsory plantation programme for students.
12. Outreach programmes in schools.
13. Quiz, Art, Music, Dance, Essay writing, Debate competition held among students.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

3.4.2

Awards and recognitions received for extension activities from government / government recognised bodies

Response:

Sonari college and its faculties have received many awards and recognitions over the years for the various extension activities. The annual magazine of the student union, viz., SONALI, has received the second prize in the college magazine competition organised by the Asom Sahitya Sabha among the colleges of Assam. Various organisations like Sahitya Sabha, leading hospital of the region KMH, adopted villages, nearby educational institutes and student organisations have recognized the contribution of the college towards the society.

Dr. Raghunath Kagyung, Associate Professor of the Department of Assamese, has contributed immensely towards the Assamese literature by penning various research books as well as short stories, poems etc. He has received various accolades like

- Notably, he has been serving as the current magazine secretary of the Assam Sahitya Sabha, the prestigious literature body of Assam.
- Won the state level unity in lori competition organised by Ministry of Culture, Govt. Of India on the occasion of Azadi ka Amrit Mohatsav on 5th February, 2023.
- Selected for the Best Organiser and Best District Secretary awards for the 2020-23 session by Sahitya Sabha on 2023.
- Arohan Sahitya Sora, Assam has selected him for the Sahitya Sadhona Sonman for the year 2022.
- Dr. Kagyung has been honoured by “River and Women”, a poet community recognised by Kohinoor World Book of Records for his contribution to the literature in the year 2021.
- He is also serving as a distinguished member of selection committee for the chief minister’s literary award.

Mr. Suchil K. Suri, associate professor, dept. of History, has been appreciated by Indian Society for Training and Development (ISTD) and Association of Reforms for Healthy Advancement of Nation

(ARHAN) for his humanitarian work during the covid pandemic.

The students of the college have been active in the various co-curricular activities. It is a matter of pride for the college fraternity that 14 students have been selected to take part in the grand event of the largest celebration of Bihu festival at one place as recognised by the Guinness book of Records, sponsored by Govt. Of Assam.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

3.4.3

Number of extension and outreach programs conducted by the institution through organized forums including NSS/NCC with involvement of community during the last five years.

Response: 15

3.4.3.1 Number of extension and outreach Programs conducted in collaboration with industry, community, and Non- Government Organizations through NSS/ NCC etc., year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
5	3	2	4	1

File Description	Document
Photographs and any other supporting document of relevance should have proper captions and dates.	View Document
Institutional data in the prescribed format	View Document
Detailed report for each extension and outreach program to be made available, with specific mention of number of students participated and the details of the collaborating agency	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

3.5 Collaboration

3.5.1

Number of functional MoUs/linkages with institutions/ industries in India and abroad for internship, on-the-job training, project work, student / faculty exchange and collaborative research during the last five years.

Response: 5

File Description	Document
Summary of the functional MoUs/linkage/collaboration indicating start date, end date, nature of collaboration etc.	View Document
List of year wise activities and exchange should be provided	View Document
List and Copies of documents indicating the functional MoUs/linkage/collaborations activity-wise and year-wise	View Document
Institutional data in the prescribed format	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

Criterion 4 - Infrastructure and Learning Resources

4.1 Physical Facilities

4.1.1

The Institution has adequate infrastructure and other facilities for,

- **teaching – learning, viz., classrooms, laboratories, computing equipment etc**
- **ICT – enabled facilities such as smart class, LMS etc.**

Facilities for Cultural and sports activities, yoga centre, games (indoor and outdoor), Gymnasium, auditorium etc (Describe the adequacy of facilities in maximum of 500 words.)

Response:

The institution provides adequate infrastructure facilities, such as classrooms, practical laboratories, a computer centre, virtual conference rooms, reading rooms, examination rooms, library, an auditorium, a canteen, boys' and girls' hostels, an indoor stadium, and an outdoor playground, for the all-round development of students as well as staff of the institution. The principal's office is in the main building, and the administrative office rooms are adjacent. The administrative block is divided into two parts: one for accounts and general administration and the other for academics and student welfare. One teacher's common room is just behind the office of the vice principal, where staff and unit meetings are organized. There are two rooms for the examination branch to organize and supervise the various examinations held in the college. The whole campus of the college is under the surveillance of CCTV cameras. Three-vehicle parking spaces are available for two-wheeler vehicles, four-wheeler vehicles, and bicycles.

The institute has 11 departments with various classrooms in good condition, i.e., well-ventilated, spacious, and cleaned, with special concern for the "Divyang" students for conducting regular and tutorial classes, remedial classes, examinations, and other related purposes. These classroom types are distributed throughout the old Assam-type house, the new RCC building, and the extension Assam-type building. There are lecture halls with LCD projectors, including Smart Lecture Halls, and seminar rooms with ICT facilities for academic use. We can fit more than 1500 students in our various classrooms at once. Every science department and department of Education (Arts) has well-equipped laboratories for practical classes. The institution also has an integrated computer centre where students can take skill enhancement courses like Photoshop. The entire institute has 91 working computers. The NAAC-IQAC office is furnished with a single computer, a printer, and a scanner. The college library was established simultaneously with the parent organization in 1970. The college library is a two-storey building. The library has both an open-access system and computers available for use. Presently, it has 22,173 textbooks and a good number of reference books. It has a collection of dictionaries, encyclopedias, yearbooks, etc. All departments have their own departmental libraries with books and journals.

The institute provides sufficient emphasis on the physical and co-curricular development of students. It has plenty of sports and games facilities for students' all-round development. The college has an auditorium where public meetings and cultural activities are performed, an indoor stadium, a gymnasium hall, and a playground for outdoor games. The stage is suitably designed for any onstage performance. The indoor stadium has two badminton courts and two table tennis boards. The gymnasium has exercise equipment like bench presses, weight machines, dumbbells, barbells, a treadmill, etc. The college has a playground for outdoor games like athletics, cricket, football, volleyball, kabaddi, etc. Besides sports,

each department has wall magazines to showcase the literary and creative skills of the students. The institute also has first aid and yoga facilities.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

4.1.2

Percentage of expenditure for infrastructure development and augmentation excluding salary during the last five years

Response: 30.38

4.1.2.1 Expenditure for infrastructure development and augmentation, excluding salary year wise during last five years (INR in lakhs)

2022-23	2021-22	2020-21	2019-20	2018-19
27.37	23.93	20.33	30.25	67.74

File Description	Document
Institutional data in the prescribed format	View Document
Audited income and expenditure statement of the institution to be signed by CA for and counter signed by the competent authority (relevant expenditure claimed for infrastructure augmentation should be clearly highlighted)	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

4.2 Library as a Learning Resource

4.2.1

Library is automated with digital facilities using Integrated Library Management System (ILMS), adequate subscriptions to e-resources and journals are made. The library is optimally used by the faculty and students

Response:

The library is the hub of the college in all academic activities. Sonari College Library aims to increase readers day by day therefore it offers the best reader award to the student on the librarian's day to increase the reading habit among the students. It is well stocked with 22,173 texts and reference books, 10 local and national newspapers, 9 printed journals, 15 magazines, 6000+ e- journals and 1, 99, 500+ e-books under N-List and 6,00,000 e-books through NDLI. The library has a good collection of dictionaries, encyclopedias, atlas, maps, and rare books. It is also well stocked with special collections of “Baisali Mohan Trust” and a Book Bank facility for poor students. The library has a reading room with 100 seat capacity as well as separate reading rooms, a periodical section, a digital room, reference section for teachers and students. The foremost library has an institutional repository or digital library named Sonari College Digital Library (sonaricollegedigitallibrary.in:8080/jspui/) with 117 publications of Sonari College Magazines, Journals, Edited Books, Conference Proceedings, Lecture Notes, Audio and Video Lectures, Question papers, Newspaper Clipping Records, teachers’ and student’s Research Publications etc, the library has taken membership of the NDLI club and web portal services with web OPAC facilities (<https://sonaricollege.webopac.online>). Sonari College Library provides its services from 9 AM to 4 PM on all working days. It follows an open Access System reducing the barriers between the books and readers. The library is fully automated and has been using SOUL 2.0 ILMs software since 2008 with Barcode technology. We display our current books and journals list in the periodical section notice board and available on the Web OPAC (<https://sonaricollege.webopac.online>) and the library website (<https://sonaricollege.in>). The library uses computerized gate entry through a barcode reader. Faculties, students, and office staff of Sonari College relate to the library through WhatsApp groups, where Library related information is shared, and they can request or suggest book purchases using WhatsApp or E-mail. Sonari College Library also provides an Ask-a-librarian service, user orientation programme, and Wi-Fi facility. The entire library is under close-circuit camera surveillance.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

4.3 IT Infrastructure

4.3.1

Institution frequently updates its IT facilities and provides sufficient bandwidth for internet connection

Describe IT facilities including Wi-Fi with date and nature of updation, available internet bandwidth within a maximum of 500 words

Response:

During the last five years, the college has frequently upgraded its IT facilities in response to changing needs and requirements. These include an increase in the number of computers, internet connectivity, new institutional portal updating, setting up of smart classrooms and ICT- enabled classrooms, digital seminar halls, online admission, library digitalization, etc.

- The number of computers has been gradually increasing in the last five years.
- Partial Wi-Fi and LAN arrangement have been done.
- Internet connection bandwidth has been upgraded from 5 Mbps to 20 Mbps present, which has been necessitated due to the increasing numbers of computers, smart Classrooms, interactive LCD projectors, online admission process, dynamic website, library digitization and various supporting software.
- The institutes have 5 Smart classrooms and 3 ICT-enabled seminar halls for an effective teaching-learning process.
- Online admission procedure has been initiated partially since 2019, and 100 per cent online admission and renewal of admission has been introduced in all programs of study through a separate web portal especially designed for that purpose.
- The Central Library of the College has been digitized using DSpace.
- The institute also periodically organizes free training programs for teaching and non-teaching staff to upgrade their IT Skills at integrated computer laboratory.
- Over and above, a biometric attendance system for employees, a CCTV surveillance system, and online UPS provision for power back-up has also been augmented during the assessment period.
- During the COVID-19 lockdown period, the institute arranged Goggle meet and Zoom Platform classes among the students.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

4.3.2

Student – Computer ratio (Data for the latest completed academic year)

Response: 13.06

4.3.2.1 Number of computers available for students usage during the latest completed academic year:

Response: 95

File Description	Document
Purchased Bills/Copies highlighting the number of computers purchased	View Document
Extracts stock register/ highlighting the computers issued to respective departments for student's usage.	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

4.4 Maintenance of Campus Infrastructure

4.4.1

Percentage expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component, during the last five years (INR in Lakhs)

Response: 4.71

4.4.1.1 Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component year wise during the last five years (INR in lakhs)

2022-23	2021-22	2020-21	2019-20	2018-19
9.73	2.40	3.00	9.47	1.72

File Description	Document
Institutional data in the prescribed format	View Document
Audited income and expenditure statement of the institution to be signed by CA for and counter signed by the competent authority (relevant expenditure claimed for maintenance of infrastructure should be clearly highlighted)	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

Criterion 5 - Student Support and Progression

5.1 Student Support

5.1.1

Percentage of students benefited by scholarships and freeships provided by the institution, government and non-government bodies, industries, individuals, philanthropists during the last five years

Response: 84.97

5.1.1.1 Number of students benefited by scholarships and freeships provided by the institution, Government and non-government bodies, industries, individuals, philanthropists during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
787	1196	1178	1145	1303

File Description	Document
Year-wise list of beneficiary students in each scheme duly signed by the competent authority.	View Document
Upload Sanction letter of scholarship and free ships (along with English translated version if it is in regional language).	View Document
Upload policy document of the HEI for award of scholarship and freeships.	View Document
Institutional data in the prescribed format	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

5.1.2

Following capacity development and skills enhancement activities are organised for improving students' capability

- 1. Soft skills*
- 2. Language and communication skills*
- 3. Life skills (Yoga, physical fitness, health and hygiene)*
- 4. ICT/computing skills*

Response: B. 3 of the above

File Description	Document
Report with photographs on Programmes /activities conducted to enhance soft skills, Language and communication skills, and Life skills (Yoga, physical fitness, health and hygiene, self-employment and entrepreneurial skills)	View Document
Report with photographs on ICT/computing skills enhancement programs	View Document
Institutional data in the prescribed format	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

5.1.3

Percentage of students benefitted by guidance for competitive examinations and career counseling offered by the Institution during the last five years

Response: 18.12

5.1.3.1 Number of students benefitted by guidance for competitive examinations and career counselling offered by the institution year wise during last five years

2022-23	2021-22	2020-21	2019-20	2018-19
417	389	145	130	115

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

5.1.4

The institution adopts the following for redressal of student grievances including sexual harassment and ragging cases

- 1.Implementation of guidelines of statutory/regulatory bodies**
- 2.Organisation wide awareness and undertakings on policies with zero tolerance**
- 3.Mechanisms for submission of online/offline students' grievances**
- 4.Timely redressal of the grievances through appropriate committees**

Response: C. 2 of the above

File Description	Document
Proof w.r.t Organisation wide awareness and undertakings on policies with zero tolerance	View Document
Proof related to Mechanisms for submission of online/offline students' grievances	View Document
Proof for Implementation of guidelines of statutory/regulatory bodies	View Document
Details of statutory/regulatory Committees (to be notified in institutional website also)	View Document
Annual report of the committee motioning the activities and number of grievances redressed to prove timely redressal of the grievances	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

5.2 Student Progression

5.2.1

Percentage of placement of outgoing students and students progressing to higher education during the last five years

Response: 17.85

5.2.1.1 Number of outgoing students placed and / or progressed to higher education year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
44	64	59	56	46

5.2.1.2 Number of outgoing students year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
243	187	348	379	350

File Description	Document
Number and List of students placed along with placement details such as name of the company, compensation, etc and links to Placement order(the above list should be available on institutional website)	View Document
List of students progressing for Higher Education, with details of program and institution that they are/have enrolled along with links to proof of continuation in higher education.(the above list should be available on institutional website)	View Document
Institutional data in the prescribed format	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

5.2.2

Percentage of students qualifying in state/national/ international level examinations during the last five years

Response: 6.33

5.2.2.1 Number of students qualifying in state/ national/ international level examinations year wise during last five years (eg: IIT/JAM/NET/SLET/GATE/GMAT/GPAT/CLAT/CAT/ GRE/TOEFL/ IELTS/Civil Services/State government examinations etc.)

2022-23	2021-22	2020-21	2019-20	2018-19
10	27	11	12	8

File Description	Document
List of students qualified year wise under each category and links to Qualifying Certificates of the students taking the examination	View Document
Institutional data in the prescribed format	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

5.3 Student Participation and Activities

5.3.1

Number of awards/medals for outstanding performance in sports/ cultural activities at University / state/ national / international level (award for a team event should be counted as one) during the last five years

Response: 32

5.3.1.1 Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one) year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
7	13	0	6	6

File Description	Document
Upload supporting document	View Document
list and links to e-copies of award letters and certificates	View Document
Institutional data in the prescribed format	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

5.3.2

Average number of sports and cultural programs in which students of the Institution participated during last five years (organised by the institution/other institutions)

Response: 41.2

5.3.2.1 Number of sports and cultural programs in which students of the Institution participated year wise during last five years

2022-23	2021-22	2020-21	2019-20	2018-19
50	56	0	45	55

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

5.4 Alumni Engagement

5.4.1

There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Response:

The college does not have a registered alumni association, but the registration of the same is under process.

The Alumni of Sonari College are instrumental in the holistic development of the institution. They are always eager to provide support to the institution. Although the alumni association is not officially registered, but there is an alumni committee that organizes the alumni for the sake of institutional growth. Mr. Tapon Kumar Gogoi (the Present M.P of Jorhat Lok Sabha Constituency) and Mr. Binud Rajkhanikor (HoD & Associate Professor, Dept. of Political Science, (Sonari College) are the President and Secretary of the Alumni Committee, respectively. The committee is known as the ‘Sonari College Alumni Association’. It has a digital platform (Whats App Group) where 296 people are part of this Whats App group.

The contribution of alumni can be divided into four parts:

1. Academic Contribution or Support: Alumni of an institution can play an immensely positive role in the transformation of higher education. The Alumni have great potential to conduct fundraising. That is why; Sonari College also involves a lot of alumni in the academic development of the institution. At present, a total of 23 alumni engage in Sonari College in permanent and contractual modes.. 4 of the alumni engage as permanent, and 19 of the alumni engage on a contractual basis. Ms. Debajani Gogoi and Mr. Champha Wangu, ex-students from the Department of Political Science, attended a career orientation programme organized by the department of political science on 4th May, 2023, as resource persons.

1. Financial Contribution or Support: Alumni are the assets of an institution. Each and every alumnus has played an important role in the financial development of their alma mater. The alumni have generously contributed to the institution’s development by providing financial support, organizing lectures, and providing mental support at every event of the institution. An alumni bhawan called ‘Satirth Bhawan’ valued at Rs. 24, 90,146.00/- donated by the alumni is under construction. Conversely, they had a significant impact during the institution’s Golden Jubilee celebration. For this celebration, a substantial amount of rupees was donated by them.

2. Managerial Contribution or Support: The alumni of this institution not only provide financial

support but also contribute to its management. Sri Tapon Kumar Gogoi, (present M.P, of Jorhat Lok Sabha Constituency), who graduated from Sonari College's Political Science department, served as a member of the College Governing body from 2016 to 2019. Another honorable member of College Governing Body, Mr. Dhameswar Konwar (present MLA of Sonari Constituency), is also an ex-student of Sonari College. On the other hand, Sri Tapan Kumar Gogoi, an ex-student of Sonari College, was the president of the Golden Jubilee Celebration Committee.

3. Other Contributions or Support : (i) A Bookshelf was donated by alumni in the year of 2022.

(ii) Alumni of the 2003 batch have donated a sound system worth Rs. 50.000/-

1. In 2022, alumni of the 2010 batch have donated a bookshelf and 15 volumes of the 'Constitution of India.'

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

Criterion 6 - Governance, Leadership and Management

6.1 Institutional Vision and Leadership

6.1.1

The institutional governance and leadership are in accordance with the vision and mission of the Institution and it is visible in various institutional practices such as NEP implementation, sustained institutional growth, decentralization, participation in the institutional governance and in their short term and long term Institutional Perspective Plan.

Response:

A. Vision and Mission Statement:

Vision:

To establish a centre of excellence in an environment of scientific and professional knowledge and capabilities with the basic human values focusing on quality and career competency.

Mission:

- Focus on students.
- Strengthen faculty and staff.
- Engage stakeholders of the society and alumni.
- Foster the pursuit of academic and intellectual excellence.
- Focus on resource management.
- Promote education to build human resources.
- Facilitate a conducive environment for career competency.
- Apply modern input devices.
- Encourage discipline, transparency and the spirit of teamwork.

Aim and Objectives:

- To develop human resources.
- To offer teaching and learning of good quality.
- To enlighten and graduate student.
- To cultivate strong moral values and civic responsibilities.
- To educate student to become leaders in their chosen profession.
- To produce responsible citizen to contribute to the community and the nation.
- To create an academic and healthy social environment.
- To promote all round personality development of student through a nice relationship between the teachers and taught.
- To facilitate the creative power of the student.

B. Nature of Governance

The institution has a Governing Body which is headed by the President, appointed by the Directorate of Higher Education (DHE), Govt. of Assam. It is the apex policy-making body which consists of nominees of affiliating university, representatives of teaching and non-teaching staff and Guardian representative. The head of the institution is the secretary of governing body who executes the decisions made by the governing body. For college developmental process, the secretary provides ample opportunities to all the staff members of the college. Through staff meetings, meetings with the HoDs and general meetings with the members of the public the secretary of governing body initiates the development process. The office is managed by the Head Assistant and different committees are formed for designing the academic and administrative activities in the college such as Purchase, Finance, Grievance Redressal, medical (Red Ribbon), canteen supervising, parking etc. The academic body comprising of Principal, Vice Principal, IQAC, Heads of the departments is the decision making body in all academic matters. The academic HoDs of various departments distributes courses, monitors and manages the classes on time and is responsible for providing all the necessary documents required by IQAC. The library committee assists a librarian who looks after the maintenance of the library. For the management of the institution, various sub-committees are formed such as prospectus, admission, discipline, hostel and students union, routine, ICT, anti-ragging, anti-sexual harassment, co-curriculum, career counseling, election, magazine, yoga, gym, cultural games have been formed. There are altogether two streams in the college viz. Arts and Science along with 11 departments providing both honours (CBCS) and generic courses.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

6.2 Strategy Development and Deployment

6.2.1

The institutional perspective plan is effectively deployed and functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment, service rules, and procedures, etc

Response:

Institution's Perspective Plan:

The college has attempted to successfully implement the plans and programs as per its Perspective Plan from 2015 to 2022.

A. Audio-visual room for attending online presentations in different seminars conducted by different institutions along with semester classes on various courses.

B. ICT facilitated classrooms were installed with projectors, smart boards, desktop and laptops. Moreover, all the departmental rooms are installed with desktop computer, printer and internal facilities. New desk and benches were introduced in many classrooms for permanent use.

C. The Central library of the college has been equipped with ICT facilities and is run by integrated library management software (SOUL 2.0)

D. The college office is also equipped with ICT facilities for notification, admission, registration, scholarship etc.

E. During lockdown period (Covid 19), the college with the help of ICT facilities carried out different online classes, online examinations, evaluations and results.

F. Construction of boys and girls hostel (extended) were carried out.(funding agencies) along with warden accommodation facilities for both the hostels. Introduction of sanitary pad burning machines in common rooms for girls (both college and hostel) and teacher's common room.

G. Construction of the college main gate was carried out by the fund received from Sonari College Teacher's Unit including the Principal of the college.

H. Ongoing construction of an alumni building with the fund donated by the Sonari College Alumni Association.

I. A new classroom has been constructed above the old college building for carrying out various classes with the financial support from RUSA.

J. Construction of a conference hall cum examination zone was carried out with 100 seating capacity and with toilet facilities.

K. An indoor stadium cum gym has been constructed for teachers, students and others.

L. With an aim to provide students a broader and outer resources for learning by signing MoU's by various departments such as Economics, Political Science, Education, Assamese, History and English.

M. Ongoing development of sport facilities for the benefit and welfare of college students by encouraging them in the participation of both national and regional sport competition with the guidance of teachers.

N. A vermi compost, rain water harvesting and solar lights and LED bulbs have been introduced within the college premises which are also part of college perspective plan.

O. Planning for the introduction of add on courses (2022-2023)

These plans are effectively implemented and currently deployed in the institution and put into action except add on courses.

File Description	Document
Upload Additional information	View Document
Institutional perspective Plan and deployment documents on the website	View Document
Provide Link for Additional information	View Document

6.2.2

Institution implements e-governance in its operations

1. Administration
2. Finance and Accounts
3. Student Admission and Support
4. Examination

Response: B. 3 of the above

File Description	Document
Screen shots of user interfaces of each module reflecting the name of the HEI	View Document
Institutional expenditure statements for the budget heads of e-governance implementation ERP Document	View Document
Annual e-governance report approved by the Governing Council/ Board of Management/ Syndicate Policy document on e-governance	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

6.3 Faculty Empowerment Strategies

6.3.1

The institution has performance appraisal system, effective welfare measures for teaching and non-teaching staff and avenues for career development/progression

Response:

The performance of the teaching staff and non-teaching staff along with the other sources of the college is appraised by the Students' Feedback Analysis System. Students submit feedback on teachers, non-teaching staffs and various college sources using the online feedback portal.

Sonari College has a well-maintained welfare measures for both teaching and non-teaching staff. The welfare measures are listed below:

1. Employees welfare policy document
2. Sonari College Teacher's Co-operative Thrift Society Limited (SCTCT Society Limited)
3. Staff Common Room
4. Canteen with subsidized food price
5. Healthcare facilities
6. Employees Development Mechanism
7. Felicitation on achievements

1. Employees welfare policy document: Sonari College has adopted the Employees' Welfare Policy. This policy covers the facilities such as healthcare, yoga and meditation, canteen, common room, emergency fund, ICT Infrastructure including free Wi-Fi etc.

2. SCTCT Society Limited: Sonari College has a thrift and credit society called "Sonari College Teacher's Co-operative Thrift Society Limited" for both its teaching as well as non-teaching staffs. The society was registered on 23rd November, 2017 with a Registration No. CH-153 of 2017 in the office of the Assistant Registrar of Co-operative Societies, Charaideo. The society helps in financial assistance of the staffs at the time of their financial crisis and during the death of any employee, the society donates a sum of huge money to the bereaved family. The society also provides loan on very low interest than another funding source and also provides dividend and distributes the bank interest of the deposited money.

3. Staff Common Room: A staff common room is present for both teaching and non-teaching staff. A comfortable seating arrangement for all the faculties was done by the Sonari College Teacher's Association with attached lavatory for both gents and ladies. The room consist of well designed photographs on the walls as a sign of memory of former principals and teaching staffs.

4. Canteen with subsidized food price: A well-furnished and a spacious canteen is present with separate seating arrangements for both students and faculty members. The meals provided by the canteen are hygienic and available at a reasonable price. The managing committee of the canteen keeps changing and the newly appointed committee signs an agreement with college administration.

5. Healthcare facilities: The college has a Red Ribbon Club which looks after the health and wellness of both the students and teaching staffs.

6. Employees Development Mechanism: IQAC organizes workshops and seminars for the development and benefit of the employees. Recently two workshops, one-day national level workshop on National Education Policy 2020 and one-day workshop on "NEP 2020 AND School Education" were organized by the SCTA in collaboration with IQAC.

7. Felicitation on achievements: Both teaching and non-teaching staff members are encouraged and their academic achievements are appreciated. Teachers are felicitated on receiving a PhD degree during their service.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

6.3.2

Percentage of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the last five years

Response: 8.13

6.3.2.1 Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
8	0	0	1	4

File Description	Document
Policy document on providing financial support to teachers	View Document
Institutional data in the prescribed format	View Document
Copy of letter/s indicating financial assistance to teachers and list of teachers receiving financial support year-wise under each head.	View Document
Audited statement of account highlighting the financial support to teachers to attend conferences / workshop s and towards membership fee for professional bodies	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

6.3.3

Percentage of teaching and non-teaching staff participating in Faculty development Programmes

(FDP), Management Development Programmes (MDPs) professional development /administrative training programs during the last five years

Response: 20.37

6.3.3.1 Total number of teaching and non-teaching staff participating in Faculty development Programmes (FDP), Management Development Programmes (MDPs) professional development /administrative training programs during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
12	7	6	4	4

6.3.3.2 Number of non-teaching staff year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
2	0	0	0	0

File Description	Document
Refresher course/Faculty Orientation or other programmes as per UGC/AICTE stipulated periods, as participated by teachers year-wise.	View Document
Institutional data in the prescribed format	View Document
Copy of the certificates of the program attended by teachers.	View Document
Annual reports highlighting the programmes undertaken by the teachers	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

6.4 Financial Management and Resource Mobilization

6.4.1

Institution has strategies for mobilization and optimal utilization of resources and funds from various sources (government/ nongovernment organizations) and it conducts financial audits regularly (internal and external)

Response:

Source of funds: The college approaches RUSA with specific schemes, local MLA and MP, nearby tea-gardens, OIL and ONGC, Alumni etc by submitting memorandums through delegates from the college.

Mobilisation and Utilization of funds

General Fund

- 1) Photo framing in the Teacher's Common Room
- 2) Swahid Stambha
- 3) Union Room renovation
- 4) Water pump
- 5) Colouring and AC board of Boys' Hostel
- 6) Computer and equipments in the book issue counter
- 7) Laser printer and RAM of the office
- 8) Water purifier
- 9) Lawyer fee
- 10) College magazine
- 11) Two machine of napkin disposal
- 12) Shade between Auditorium and office
- 13) Shade between Classroom & Exam office
- 14) Shade between Generator way
- 15) Admission Software
- 16) Transformer
- 17) Purchase of Xerox machine
- 18) Laboratory equipments
- 19) Wall and Grill in front of Principal Office
- 20) Departmental Laptops
- 21) Kitchen in Boys Hostel

22) Incinerator Installation

23) Making iron desk bench

24) Lab equipments

25) Golden Jubilee Celebration

Fund from RUSA

1) Construction of new canteen

2) Construction of Boys' Hostel(extended)

3) Car parking slot

4) Seating arrangements for students in college campus

5) Bike stand

Fund from Assam State Government

1) Free Waiver Scheme

2) Scholarship for Non creamy layer students

Fund from Teachers' Unit

1) Construction of College main gate

2) Financial support by Poor Fund for meritorious but poor students

3) Felicitation on achievements

4) ACTA meetings and conferences

5) Attendance of Teachers; family function

Fund from Municipality

1) Construction of block path from college entrance gate to the indoor stadium

Fund from Alumni

Construction of new alumni building in progress

Fund from MP (Untied fund)

New Classrooms

Utilization of Space

- 1) State level competitive exams arrangement
- 2) College has a distant education centre under Krishna Kanta Handique State Open University
- 3) College campus was used for covid testing and vaccination in quarantine camp
- 4) College campus is also used for organizing meetings of different social organizations
- 5) Vermi compost Plant and Rain Water Harvesting Unit

Sonari college conducts financial audits internally every year. For maintaining accounts, cashbook, passbook, the supporting evidence etc are subjected to internal audit. Sonari College has a purchase committee consisting of 6 members where the principal is the chairperson. Each and every financial transaction is being recorded in the cash system book on regular basis. All the transactions are done via cheques or online bank transfer. The expenses made for various departments are recorded in the form of bills, vouchers and other supporting documents. Both the income and expenditure are subjected to internal audit from time to time.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

6.5 Internal Quality Assurance System

6.5.1

Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes. It reviews teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals and records the incremental improvement in various activities

Response:

The college has an Internal Quality Assurance Cell (IQAC). It is the most essential body. The coordinator of IQAC makes all attempts for quality maintenance of the college as a whole. In this regard decisions are taken in the staff meeting. The coordinator keeps frequent contact with different teaching and non-teaching departments for keeping records and on the basis of these records AQARs are submitted to the NAAC.

Feedback Mechanism:

Sonari college has online portal and offline feedback system that collect feedbacks on academic, administrative and institutional performances for quality enhancement from various groups such as:

1. Students:

a) Feedback on teaching and curriculum: Syllabus completion, Clear communication, Group discussion, Use of modern techniques, Friendliness, Unbiased evaluation, Regular feedback, Display of records on time, Books availability in library etc.

b) Feedback on overall institutional performance: Supportive administration, Library facility, Cooperation, Internet, facilities, Relation with office staff, Drinking water, Lavatory facility, Grievance cell, Green campus, Classroom environment, Power supply, Infrastructure, Co-curricular activities.

2) Teachers:

Teachers submit feedback on prescribed curriculum and various aspects using the online feedback portal.

3) Employer:

Employers submit feedback on prescribed curriculum using the online feedback portal.

4) Parents:

Parents submit feedback on prescribed curriculum using the online feedback portal.

5) Alumni:

Alumni submit feedback on prescribed curriculum including content and design of the curriculum, overall infrastructural facilities, classroom and laboratory, library, faculty, office staff, canteen facilities, sport facilities etc. using the online feedback portal.

IQAC has been actively involved in reviewing the teaching learning process. Three such examples are:

I. Academic Development:

a) Prospectus: The prospectus committee with IQAC prepares a prospectus including all the courses and programmes to be conducted for a year.

b) Academic Calender: The academic calendar is prepared regularly by the Vice-Principal with IQAC through which the whole teaching-learning activities of the year is planned.

c) Class Routine: Class routine is prepared by routine committee with IQAC for effective delivery of the curriculum.

d) Teaching plan, Lesson plan, Syllabus Distribution: Teaching plans and lesson plans are prepared and syllabus are distributed in advance for effective delivery.

e) Seminar conducted: IQAC conducted two seminars on NEP during 2021-22 session.

f) Skill courses in Photoshop and human rights**g) Moral values, yoga and meditation included in NEP courses**

h) Orientation Programme: Orientation programmes are regularly organized to orient the student about the course, syllabus, exam, rules and regulations etc.

i) Assessment and Monitoring: It is done through sessional exams, home assignments, seminars, projects, field visits and group discussions etc.

j) Mentoring: Regular mentoring of students is done by the teachers.

k) Teachers' and HODs diary: Classes and other activities are regularly recorded in the diaries.

II. Use of ICT tools:

a) Power-point presentation

b) Smart class-room cum audio-vidual room

c) Online live classes were done

d) The college library system uses SOUL 2.0 software

III. Personal profile and Departmental Audit:

a) Personal profile includes all the academic activities including seminars, workshops, webinars etc.

b) Departmental Audit covers all the areas of academic activities.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

6.5.2**Quality assurance initiatives of the institution include:**

- 1.Regular meeting of Internal Quality Assurance Cell (IQAC); quality improvement initiatives identified and implemented**
- 2.Academic and Administrative Audit (AAA) and follow-up action taken**
- 3.Collaborative quality initiatives with other institution(s)**

4. Participation in NIRF and other recognized rankings**5. Any other quality audit/accreditation recognized by state, national or international agencies such as NAAC, NBA etc.****Response:** A. Any 4 or more of the above

File Description	Document
Quality audit reports/certificate as applicable and valid for the assessment period.	View Document
NIRF report, AAA report and details on follow up actions	View Document
List of Collaborative quality initiatives with other institution(s) along with brochures and geo-tagged photos with caption and date.	View Document
Link to Minute of IQAC meetings, hosted on HEI website	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

Criterion 7 - Institutional Values and Best Practices

7.1 Institutional Values and Social Responsibilities

7.1.1

Institution has initiated the Gender Audit and measures for the promotion of gender equity during the last five years.

Describe the gender equity & sensitization in curricular and co-curricular activities, facilities for women on campus etc., within 500 words

Response:

Sonari College has been adhering to the idea of Gender Equality by giving equal consideration to girl students with respect to their identity and personality to be expressed on equal footing. The college is committed to educating and following the idea of gender sensitization among the students as a prime duty and constitutional obligation.

The 5th Semester students of English Honours studies the paper Womens' writing as core subject (C-11)

The college provides equal opportunities to all students, teaching and non-teaching staff irrespective of caste, creed and gender. The college had taken special note to ensure gender equality in representation of women in top positions, committees and playing lead role in curricular and extra-curricular activities eg, the Governing Body, Students' Union, representative to the ACTA, different Cells and committees etc. They are represented by women or girl members too. The college ensures that all the students, whether boys or girls, do not have discrimination experience in using the college reading room, library, classroom, common room and auditorium or in any other occasions/ functions that the institution arranges.

Students and working women are safe in the college campus as it is under 24 hours CCTV surveillance and well-guarded by security guards. The Girls and working women hostels are present within the campus and well protected with warden living in close vicinity.

Counselling of students is conducted at the start of session. They are well mentored by assigned mentors.

The girls' and working women common room is well furnished with drinking water facility, sanitary napkin dispenser and incinerator. Motion sensor lights are fitted in Washrooms.

Committees and Cells: The college constitutes a Women Study Cell, which has been celebrating International Womens' Day every year. It has also been conducting workshops and awareness programmes on health, hygiene and gender sensitization programmes within campus and in nearby areas.

The college Anti-Ragging Cell, Code of Conduct, Grievance Redressal Cell, Students Union etc, all ensure gender safety and equity in the college.

The Discipline Management Committee is constituted for maintenance of discipline in the college especially protecting the girl students from all kinds of harassment and ensuring their privacy.

The Internal Complaint Committee and the Anti-sexual Harassment Cell has also been taking special care about the girl students and women employees and trying to support in terms of instilling confidence while they face any types of problems within the campus or outside the campus. These committees help in preventing, prohibiting and redresses sexual harassment of women employees and students if faced any.

The girl students take active part in co-curricular activities like sports, dance, acting and other activities.

Gender Audit has been conducted by the College in the last 5 years to self-assess the gender balance in composition of students, teachers and staff, policies and management and to identify if there is any gender biases. It also helps in identifying the critical gaps, strengths and challenges and provides recommendations for achieving gender equality.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

7.1.2

The Institution has facilities and initiatives for

- 1. Alternate sources of energy and energy conservation measures**
- 2. Management of the various types of degradable and nondegradable waste**
- 3. Water conservation**
- 4. Green campus initiatives**
- 5. Disabled-friendly, barrier free environment**

Response: A. 4 or All of the above

File Description	Document
Policy document on the green campus/plastic free campus.	View Document
Geo-tagged photographs/videos of the facilities.	View Document
Circulars and report of activities for the implementation of the initiatives document	View Document
Bills for the purchase of equipment's for the facilities created under this metric	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

7.1.3

Quality audits on environment and energy regularly undertaken by the Institution. The institutional environment and energy initiatives are confirmed through the following

- 1.Green audit / Environment audit**
- 2.Energy audit**
- 3.Clean and green campus initiatives**
- 4.Beyond the campus environmental promotion activities**

Response: A. All of the above

File Description	Document
Report on Environmental Promotional activities conducted beyond the campus with geo tagged photographs with caption and date	View Document
Policy document on environment and energy usage Certificate from the auditing agency	View Document
Green audit/environmental audit report from recognized bodies	View Document
Certificates of the awards received from recognized agency (if any).	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

7.1.4

Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and Sensitization of students and employees to the constitutional obligations: values, rights, duties and responsibilities of citizens (Within 500 words)

Response:

The Institution provides an inclusive environment for every one with tolerance and harmony towards cultural, regional, linguistic, communal, socioeconomic and other diversities.

The college campus offers admission for students from a variety of cultural background. This helps the students in improving their creative thinking, better understanding of diverse cultures, better interacting skills, and ability to work with diverse workforces in future.

The College observes **Annual Sports** every year which promotes harmony and sportsmen spirit among students. **Cultural Rallies** during Annual Sports Week and Golden Jubilee Celebrations, establishes positive attitude among the people of different racial and cultural background. The College Authority and the Assamese Department jointly organize folk culture like **Bihu Adarani** on the eve of Rongali Bihu, every year in a stipulated day for cultural exchange and promote harmony among different communities.

Dances from other communities help in promotion and awareness of the conservation of culture, traditions and heritage. A calendar, a research book and a wall magazine is released on the occasion. Holi, Diwali are celebrated in the hostels.

Celebration of commemorative days like **Women's Day**, promote women empowerment and eradicate gender discrimination. **Yoga Day** is celebrated to spread awareness about physical and mental benefits of yoga and how it can reduce stress, depression, and other health issues.

The College Authority and the Teacher's Unit have been serving the marginalized communities. They have **adopted two model villages** where visits are often made by the teachers and students to promote harmony and socioeconomic development among the villagers. Students inculcate various life lessons from the senior citizens of the village. Bhaonas, Bihu festival and awareness programmes are organized in the adopted villages, in collaboration with Sonari College. The college authority and staff have also conducted extension activities both in nearby and border area schools for students benefit.

Sonari College takes all possible initiatives in organizing various events and programmes for molding the students, employees to become responsible citizens of the country. National days like **Republic Day, Independence Day and Gandhi Jayanti** is celebrated. Azadi Ki Amrit Mahotsav was celebrated to commemorate 75 years of India's independence and the glorious history of its people, culture and achievements. **Har ghar Tiranga campaign** invoked the feeling of patriotism in the hearts of people. These programmes sensitizes them to the constitutional obligations: values, rights, duties. The students are motivated to take part in field studies which make them understand the importance of protecting the cultural heritage of the country.

The college organizes **National Voters' Day** (24th January) to literate the students and the general public about the political rights and sensitize about their constitutional power of voting.

Environment Day is celebrated on 5th June. The students and staff take part in plantation drives both cleanliness drives both inside the college campus and in domestic town considering it as a responsibility of every citizen. Students study the constitution of India in Multi Discipline as compulsory paper which sensitizes the students about constitutional obligation. 2nd Sem Students study Environmental Sciences as AECC paper.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

7.2 Best Practices

7.2.1

Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual

Response:**Best Practice 1:****1. Title of the Practice: Environmental Consciousness.****2. Objectives of the practice:**

- To make the campus green, clean, eco-friendly and healthy and hygienic for all.
- To encourage and aware students and staff to become socially and environmentally responsible citizens.

1. The Context: Protection of environment is a vital issue of the present era and the institution pays attention to this issue and responsibly works for the protection of the environment as well as create awareness about environment among the students and the community.

2. The practice:

Sonari college has adopted a Green Campus Policy. Green audit has been performed systematically since 2021 year which helps to monitor, identify, and document the natural resources of the College and also helped to determine whether the institutional practices are environment friendly and sustainable. It helps to ensure that the campus is greenish and rich in biodiversity.

In order to create an eco-friendly campus, the students and teachers are engaged in plantation and conservation drives through the initiatives of the Eco Club, Environment Cell, Swachhta Action Plan and NSS unit, Sonari College. These programmes engage the young generation in conservation of nature and its resources, involve them in planting and caring the saplings and thus make them responsible citizens, protecting the environment and working for its sustainable development. Plantation drives, cleanliness drives and other awareness programmes are organized time to time viz. World Environment Day and Ozone Day etc.

The College avoids and bans the use of single use plastics and has declared the campus as plastic free zone. There is arrangement of dust bins all-round the campus. The organic solid waste is collected and converted to compost in the vermicomposting unit and used to manure plants in the college gardens. The non-biodegradable waste is collected and

disposed off by town municipality. Incinerators are present in the common room of girls and lady teachers.

Solar and wind energy powered street lights, LED lights helps in energy conservation. Rain water is harvested and used to water the plants or other purposes.

1. Evidence of Success:

- A lush green campus prevails in the college with a medicinal plant garden, orchids and flower gardens.
- Plantations of local and endemic plants are conducted during different plantation programmes and they are taken care of.
- Vermicompost produced is used to manure the college gardens.
- Successful green, energy and water audit is performed every year.

- LED lights, solar and wind energy powered street lights and other energy efficient equipments are used.
- The college avoids use of plastics and has declared the campus “No Plastic Zone.”
- Rain water harvesting plant has been working successfully and water harvested is used to water the gardens and different other purposes.

1. Problems Encountered and Resources Required:

- People are habituated with single use plastics
- Most food items are wrapped with plastics.
- Due to busy and hectic CBCS system of education and continuous evaluation process, students have less time to engage themselves in environment related activities outside the college.

Organizing various programs during college working hours results in sacrificing classes.

Best Practice 2 :

1. Title: Bihu Adoroni (Traditional Cultural Programme on the eve of spring season)

2. Objectives of the practice:

- To gather people of different communities, caste, racial background, **establish positive attitude and sensitizes them** for communal harmony and exchange of culture.

1. **The Context:** The College Authority and the Assamese Department jointly organises folk culture Bihu Adarani on the eve of Rongali Bihu, in every year in a stipulated day for cultural exchange and promote harmony among different communities and students.

2. The Practice:

In Bihu Adoroni programme all different communities and indigenous, ethnic groups residing in the area are invited to participate, share their views and cultural identity. special cultural programmes to be focussed among the people Majority of the surrounding people are of Tea garden community. So, they are requested to perform their specific cultural identity as to be energised all community of the locality. Likewise,. The people of the area who are working as cultural activists take part and exchange their views for the integrity among the communities and they are felicitated on the event.

1. Evidence of Success:

The practice and the event create awareness among all the community regarding cultural exchange and communal harmony. This area carries a rich cultural heritage and this type of programmes help to maintain, promote and protect the culture and social harmony.

1. Problems Encountered and Resources Required:

As per observation and evidence, this cultural event is under threat due to globalisation. It is noted that due to globalisation small ethnic groups and their cultural identities are on the verge of extinction. It is our sincere effort to sensitize, protect and promote their folk culture. Despite the financial constraints, the active participation of all students and staff, make the programme successful

File Description	Document
Best practices as hosted on the Institutional website	View Document
Any other relevant information	View Document

7.3 Institutional Distinctiveness

7.3.1

Portray the performance of the Institution in one area distinctive to its priority and thrust within 1000 words

Response:

Sonari College, a co-educational Institution, is located in Sonari town, the Head Quarter of Charaideo district. It is situated at the juncture of Assam-Arunachal-Nagaland border and admits students from both Arunachal and Nagaland states apart from Assam. The College has been imparting education at the Undergraduate level in Arts and Science streams since its inception. It also has a distance Education study centre under Krishna Kanta Handique State Open University (KKHSOU) since 2008. It has thus been educating generations of students, providing them with ample opportunities for placement in different sectors, government and private. Established in 1970, Sonari College attains distinctiveness in more ways than one.

One of the primary missions of Sonari College is to give specific focus on discovering the interests and inherent talents of students and inspiring them, to give fuller expression to their hidden potentialities.

Another distinctive feature of the institution is that although it is located at the headquarter of the Charaideo district, it draws the majority of students from rural areas and socio-economically disadvantaged background belonging to diverse ethnic groups, tribes and communities.

The college has well qualified faculty members who are interested in the profession of teaching and are student-friendly and ever-approachable. A good number of teachers have achieved Ph.D. degree. They have been working for the holistic development of students, both inside and outside the college campus. They guide and motivate the students not only for their intellectual and academic development but also for fostering human values and sharpening various life skills.

The economically backward students are benefitted by providing admission under Fee Waiver Scheme of the Government of Assam, scholarships, tutorial classes and counseling by mentors. Moreover, the college provides financial support to them from its Student Poor Fund.

The college felicitates the best graduates of the college in both Arts and Science streams every year on the College Foundation Day (5th August) with a certificate and an amount in cash for encouraging and

motivating them. A Student Welfare Fund is initiated by the Sonari College Teachers' Unit for rewarding the students.

The College has an updated Library as a learning resource. It felicitates the Best Reader of the year on the Librarian's day (12th August) in order to encourage and motivate students to use the library regularly.

The college has signed a number of MoUs with other colleges and institutions for the benefit and development of the students of both the institutions by exchange of faculty for better cooperation and academic achievement and extension of education.

The college encourages students to participate in extracurricular activities through its NSS unit to create a strong sense of social responsibility and accountability for building an equitable and just society. The NSS unit carries out cleanliness and plantation drives, health camps and other sensitization and awareness programmes to ensure it.

The teachers of the college have been popularizing science for children by conducting counselling and awareness programmes in nearby schools for developing scientific temperament under the programme SANSKAR: MANUHE MANUHOR BABE.

An MoU has been signed between the College and Totto Chan Children Library and Street Library, Bhogbari, Sapekhati. These libraries aim to develop reading habit among the underprivileged children of the area located at the juncture of Inter State Border of Arunachal Pradesh and Nagaland. The college has donated books to the library.

During the Covid Pandemic, the teaching and non-teaching staffs extended their helping hands to the people in need, by providing food supplies to about 350 families of the area.

Sonari College has adopted 2 model Villages- Naphuk Model Village, Sufrai and Sonalipam Model Village, Sonari. The college actively participates in socio-academic development of the area by organizing awareness programmes on health and hygiene and encouraging the local people to develop scientific temperament. A one-day Awareness Programme on "Symptoms and Precautions Against CORONA VIRUS" was organized on 17-03-2020 in Sonalipam and Guwala Pathar TE. Also, the 5 steps of hand washing were demonstrated along with the precautions against Covid -19. Masks, Hand sanitizers, Leaflets and Soaps were distributed among the people as a part of the programme. The Department of Chemistry prepared hand Sanitizers and distributed among people.

A One-day Awareness Programme on CORONA VIRUS was organized by IQAC & NSS Unit, Sonari College at Joboka TE on 18-03-2020. A summer Internship programme was also conducted in the Sonalipam Model Village by NSS unit in 2018 where the students made the local people aware about health and hygiene. They were also involved in cleanliness drives

A two-day long Sanitization Programme was organized in three Tea Estates, viz., Teok Borahi and Joboka by NSS Unit, Sonari College in association with the Office of the Deputy Commissioner, Charaideo and the T E management on 05-04-2020 and 06-04-2020.

The Sonari College teachers play a crucial role in serving the marginalized, vulnerable deprived communities of the local area through extension and community centered activities aiming to serve

societal needs and uplifting the socio-economic status of the communities. A Sensitization programme was held on 20-09-2021 to create awareness among tea garden labourers in Joboka Tea estate about social and health issues. Another awareness programme was held on 23-09-2021 in Teok Tea Estate to create awareness among labourers regarding evils of child marriage, proper use of social media and trafficking of women. The Women Study Cell of the college in collaboration with NSS had conducted the programme.

Sonari College has also been involved in promotion of local and national culture -inculcating tolerance, acceptance and nurturing the indigenous cultural practices. A cultural programme “Bhaona” has been organized in the adopted village of Sonalipam in collaboration with the local people. A Bihu Programme was organized in the adopted Naphuk Model Village. Donations were given for the celebration. A Folk Cultural programme Bihu Adoroni is jointly organised by the College Authority and the Assamese Department every year on the eve of Rongali Bihu, aiming for cultural exchange and promote harmony among different communities and students.

File Description	Document
Appropriate web in the Institutional website	View Document
Any other relevant information	View Document

5. CONCLUSION

Additional Information :

Sonari College was last accredited by NAAC for Second Cycle in 2011 and awarded B Grade with CGPA 2.4. Since last accreditation The College is trying to progress in different fields. The College is trying to fulfill the recommendation of NAAC Peer team and to make significant advancement & development in all round atmosphere of the College.

1. Celebration of Golden Jubilee of the Institution with co-operation of all Stakeholders and local people.
2. Received Grants under RUSA 1.0
3. Participation of NIRF, AISHE, NHEQF,
4. An ISO 9001:2015 certified Institution
5. Received the allocation of Swachchata Action Plan, Eco Club, College Environment and Climate Cell from Govt. of Assam under MoE Govt. of India and performed various activities under these cell and committees.
6. College received a scheme from the Govt. Of Assam is Sanskar Manuhe Manuhor Babe for eradication of Superstitious Beliefs and creation of Scientific Awareness.
7. Signed MoU and conduct activities under the MoUs. An MoU is signed with AMTRON.
8. College is selected by the Department of Higher Education, Govt. of Assam for Integrated B.Ed. Course, but due to some Academic and Infrastructural Constraints the course is yet to be started.
9. The College is selected as District Skill Hub under Skill Development Mission and phase wise training process of the Hub is started for the administrator to start the programs.
10. College declares as Ban on single use plastics.
11. The Plants of College Campus was censuses by the Department of Botany and the scientific name of the same are displayed accordingly.
12. A Vermi compost Plant installed to recycle the degradable waste as well as to train the students to start the Project in micro level at their own houses.
13. A project of Rain Water Harvesting was installed for preservation and Economic use of natural water.
14. Conducted activities in the adopted villages under Unnat Bharat Abhiyaan.
15. Achievement from alumni as Satirtha Bhawan and donation of Books to Library.
16. Achievement of students in various National and Inter College Youth Festival of University in Games & Sports and Cultural events
17. College is trying to record and classify the Blood Groups of the Students and the Department of Zoology offering helping hands to detect the Blood Group.
18. College has eight numbers of Solar Street Light to decreases the electricity consumption and trying to install Sensor light system partially in some of the part of The College.
19. College is offering to use its Indoor Stadium, Auditorium and Play Ground to the students and local community for their need based use.
20. College is continuously performing The Examination Evaluation Zone of the University.
21. College performed the Green Audit, Water Audit, Energy Audit, Social Audit and Gender Audit.

Concluding Remarks :

Sonari College affiliated to Dibrugarh University has been continuing the CBCS Courses from 2019 and after implementation of NEP 2020 the College also implemented the FYUGP under the guidance and instruction of

the University.

As per the action plan, the college is planning to start the self-financing Add-on courses. But due to selection of the College as District Skill Hub by the Govt. of Assam where all the necessary skill based courses are incorporated for the benefit of the students the implementation of the Add-on courses are postponed. Moreover still we are continuing two skill based courses which are approved by University in the syllabus. The College has ICT enabled class rooms which have been utilizing by the Faculty and the students for experiential and effective teaching and learning.

The College maintains all kind of Audits for transparency and the whole campus is under Green cover with secure and barrier free.

6.ANNEXURE

1.Metrics Level Deviations

Metric ID	Sub Questions and Answers before and after DVV Verification																				
1.2.2	<p>Percentage of students enrolled in Certificate/ Value added courses and also completed online courses of MOOCs, SWAYAM, NPTEL etc. as against the total number of students during the last five years</p> <p>1.2.2.1. Number of students enrolled in Certificate/ Value added courses and also completed online courses of MOOCs, SWAYAM, NPTEL etc. as against the total number of students during the last five years</p> <p>Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2022-23</th> <th>2021-22</th> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> </tr> </thead> <tbody> <tr> <td>0</td> <td>10</td> <td>10</td> <td>10</td> <td>0</td> </tr> </tbody> </table> <p>Answer After DVV Verification :</p> <table border="1"> <thead> <tr> <th>2022-23</th> <th>2021-22</th> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> </tr> </thead> <tbody> <tr> <td>0</td> <td>03</td> <td>04</td> <td>01</td> <td>0</td> </tr> </tbody> </table> <p>Remark : DVV has made changes as per prescribed format shared by HEI.</p>	2022-23	2021-22	2020-21	2019-20	2018-19	0	10	10	10	0	2022-23	2021-22	2020-21	2019-20	2018-19	0	03	04	01	0
2022-23	2021-22	2020-21	2019-20	2018-19																	
0	10	10	10	0																	
2022-23	2021-22	2020-21	2019-20	2018-19																	
0	03	04	01	0																	
1.3.2	<p>Percentage of students undertaking project work/field work/ internships (Data for the latest completed academic year)</p> <p>1.3.2.1. Number of students undertaking project work/field work / internships Answer before DVV Verification : 1138 Answer after DVV Verification: 62</p> <p>Remark : DVV has made changes as per prescribed format shared by HEI and values have been downgraded due to repetitive count.</p>																				
2.1.2	<p>Percentage of seats filled against reserved categories (SC, ST, OBC etc.) as per applicable reservation policy for the first year admission during the last five years</p> <p>2.1.2.1. Number of actual students admitted from the reserved categories year wise during last five years (Exclusive of supernumerary seats)</p> <p>Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2022-23</th> <th>2021-22</th> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> </tr> </thead> <tbody> <tr> <td>315</td> <td>315</td> <td>315</td> <td>315</td> <td>315</td> </tr> </tbody> </table> <p>Answer After DVV Verification :</p> <table border="1"> <thead> <tr> <th>2022-23</th> <th>2021-22</th> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> </tr> </thead> <tbody> <tr> <td>258</td> <td>263</td> <td>254</td> <td>246</td> <td>237</td> </tr> </tbody> </table>	2022-23	2021-22	2020-21	2019-20	2018-19	315	315	315	315	315	2022-23	2021-22	2020-21	2019-20	2018-19	258	263	254	246	237
2022-23	2021-22	2020-21	2019-20	2018-19																	
315	315	315	315	315																	
2022-23	2021-22	2020-21	2019-20	2018-19																	
258	263	254	246	237																	

2.1.2.2. Number of seats earmarked for reserved category as per GOI/ State Govt rule year wise during the last five years

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
315	315	315	315	315

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
315	315	315	315	315

Remark : DVV has made changes as per prescribed format shared by HEI and values have been downgraded in 2.1.2.1 due to excess of seats in reserve category

2.4.2 Percentage of full time teachers with NET/SET/SLET/ Ph. D./D.Sc. / D.Litt./L.L.D. during the last five years (consider only highest degree for count)**2.4.2.1. Number of full time teachers with NET/SET/SLET/Ph. D./ D.Sc. / D.Litt./L.L.D year wise during the last five years**

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
21	16	13	14	14

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
05	05	05	05	04

Remark : DVV has made changes as per documents shared by HEI.

3.2.2 Number of workshops/seminars/conferences including on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship conducted during the last five years**3.2.2.1. Total number of workshops/seminars/conferences including programs conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during last five years**

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
2	8	11	1	0

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19

02	02	02	00	00
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Remark : DVV has made changes as per prescribed format shared by HEI and values have been downgraded as it was not relevant to workshops/seminars/conferences including programs conducted on Research Methodology, Intellectual Property Rights (IPR)

3.3.1 Number of research papers published per teacher in the Journals notified on UGC care list during the last five years

3.3.1.1. Number of research papers in the Journals notified on UGC CARE list year wise during the last five years

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
10	8	0	1	0

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
14	08	05	07	07

Remark : DVV has made changes as per prescribed format shared by HEI and values have been upgraded as per calendar year (JAN-DEC)

3.3.2 Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during last five years

3.3.2.1. Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during last five years

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
18	7	5	3	4

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
16	6	1	3	3

Remark : DVV has made changes as per prescribed format shared by HEI and values have been downgraded as per calendar year (JAN-DEC)

3.4.3 Number of extension and outreach programs conducted by the institution through organized forums including NSS/NCC with involvement of community during the last five years.

3.4.3.1. Number of extension and outreach Programs conducted in collaboration with

industry, community, and Non- Government Organizations through NSS/ NCC etc., year wise during the last five years

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
5	5	2	4	1

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
5	3	2	4	1

Remark : DVV has made changes as per report shared by HEI and values have been downgraded in 2021-22 as per supporting documents we have received 3 photograph for this activities

3.5.1 ***Number of functional MoUs/linkages with institutions/ industries in India and abroad for internship, on-the-job training, project work, student / faculty exchange and collaborative research during the last five years.***

Answer before DVV Verification :

Answer After DVV Verification :5

Remark : DVV has made changes as per prescribed format shared by HEI

4.1.2 ***Percentage of expenditure for infrastructure development and augmentation excluding salary during the last five years***

4.1.2.1. ***Expenditure for infrastructure development and augmentation, excluding salary year wise during last five years (INR in lakhs)***

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
27.37	23.93	20.33	30.55	67.74

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
27.37	23.93	20.33	30.25	67.74

Remark : DVV has made changes as per report shared by HEI.

5.1.2 ***Following capacity development and skills enhancement activities are organised for improving students' capability***

1. *Soft skills*
2. *Language and communication skills*
3. *Life skills (Yoga, physical fitness, health and hygiene)*
4. *ICT/computing skills*

Answer before DVV Verification : A. All of the above
 Answer After DVV Verification: B. 3 of the above
 Remark : DVV has selected 3 of above as we have received geo tagged photographs of language and communication, Yoga and ICT.

5.1.4 ***The institution adopts the following for redressal of student grievances including sexual harassment and ragging cases***

1. **Implementation of guidelines of statutory/regulatory bodies**
2. **Organisation wide awareness and undertakings on policies with zero tolerance**
3. **Mechanisms for submission of online/offline students' grievances**
4. **Timely redressal of the grievances through appropriate committees**

Answer before DVV Verification : A. All of the above
 Answer After DVV Verification: C. 2 of the above
 Remark : DVV has selected as 2 of above as we have received documents of Implementation of guidelines of statutory/regulatory bodies and Timely redressal of the grievances through appropriate committees

5.2.1 **Percentage of placement of outgoing students and students progressing to higher education during the last five years**

5.2.1.1. **Number of outgoing students placed and / or progressed to higher education year wise during the last five years**

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
108	115	94	56	59

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
44	64	59	56	46

5.2.1.2. **Number of outgoing students year wise during the last five years**

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
243	187	348	379	350

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
243	187	348	379	350

Remark : DVV has made changes as per prescribed format shared by HEI.

5.3.1 **Number of awards/medals for outstanding performance in sports/ cultural activities at**

University / state/ national / international level (award for a team event should be counted as one) during the last five years

5.3.1.1. Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one) year wise during the last five years

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
7	14	0	6	6

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
7	13	0	6	6

Remark : DVV has made changes as per prescribed format shared by HEI and values have been downgraded as we have considered team event to be counted as one.

6.3.3 Percentage of teaching and non-teaching staff participating in Faculty development Programmes (FDP), Management Development Programmes (MDPs) professional development /administrative training programs during the last five years

6.3.3.1. Total number of teaching and non-teaching staff participating in Faculty development Programmes (FDP), Management Development Programmes (MDPs) professional development /administrative training programs during the last five years

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
18	7	10	6	5

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
12	7	6	4	4

6.3.3.2. Number of non-teaching staff year wise during the last five years

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
2	0	0	0	0

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
2	0	0	0	0

Remark : DVV has made changes as per prescribed format shared by HEI and values have been downgraded due to multiple count.

2.Extended Profile Deviations

ID	Extended Questions
1.1	<p>Number of teaching staff / full time teachers during the last five years (Without repeat count): Answer before DVV Verification : 42 Answer after DVV Verification : 32</p>