

## PROCEEDINGS

DATE 03-08-2022

**ITEM - 1.** An IQAC Meeting of Sonari College was held on Wednesday, the 3<sup>rd</sup> <sup>August</sup> September, 2022 by 2.00 pm. with the presence of the above signatory at IQAC Conference Room, Sonari College to discuss some usual matters as fixed in the agenda. Mr. Mintoo Gogoi, the Coordinator IQAC, requested to the principal Dr. Bimal Ch. Gogoi, to assume the chair of the meeting. The president greeted to all the members present in the meeting with begging cooperation and active participation and presided over the meeting as fixed in the agenda.

**ITEM - 2.** The Coordinator, Mr. Mintoo gogoi explained the objects of the meeting. In his speech, pleaded the House to discuss regarding development of Academic and Physical environment of the college, reconciled the grievances received from the Student Community and CBCS Board of the college and to discuss regarding NACC, Self-Study Report as well as Web-page of the college was the main object of the meeting.

**ITEM - 3.** The Coordinator, IQAC reading out the proceedings of previous IQAC meeting held on 10<sup>th</sup> January-2022 and after threadbare discussion accepted the same. The House thoroughly discussed the grievances received from the student community and recommendations from the Academic Council of the college for academic upliftment as well as physical development. Regarding web-page of the college, the House discussed throughout and decided to resolved the grievance as raised by Grievance Cell of the college.

**ITEM - 4.** The Coordinator was highlighted the Action Plan, 2021-22 as approved in the previous meeting and informed achievements during subsequent period and added few additional Action Plan for the same session.

### **Additional Action Plan for the session 2022-23**

- ❖ Constitute an Addon Academic Committee to look after the viability of the course
- ❖ To be organized at least two or three Seminar collaboration with UGC or ICSSR.
- ❖ Deployment of Water and Light Censuring Technology.
- ❖ Development of Botanical Garden.
- ❖ Introduce of Certificate Course on Sericulture as Addon Course by the Dept. of Botany.
- ❖ A project on Flower or Tea Nursery in order to resource generation.
- ❖ Green and Energy Audit.

### **Achievements on the Plan, 2021-22**

- Observed International Women Day.
- Constructed Ramps for Persons differently able.
- Project completed at Teok Adopted Village by NSS Unit of the college
- E-Journal System developed at college library
- Installation of Bio-Metrics Machine for Teaching and Non-teaching Staff.
- Implementation of Online Admission procedure for students.

**ITEM - 5.**

**Recommendation – 1.** The House to recommend to Constitute an Addon Academic Committee to look after the viability of the course

**Recommendation – 2.** The House decided to organize the next IQAC Meeting within the month of January, 2023 in a feasible time and date and the Coordinator entrusted to execute the same.

**ITEM – 6 & 7.** The Chairperson Dr. Bimal Ch. Gogoi, bid thanks and gratitude to all the members presented in the meeting for rendering their valuable time, advises, cooperation and for helping hands to success of the venture and declared end of the meeting.

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CO-ORDINATOR  
IQAC  
SONARI COLLEGE

  
Principal  
SONARI COLLEGE  
SONARI



## PROCEEDINGS

Date: 20/01/2023

**Item -1:** An IQAC meeting of Sonari College was held on 20/01/2023 in presence of the above signatories at IQAC conference room to discuss the issues as fixed in the agenda.

Mr. Mintoo Gogoi Coordinator IQAC requested Principal Dr. Bimal Ch. Gogoi to preside over the meeting. The President requested all the members present for active participation in the discussion and let all the members to know about the agenda for the convenient of discussion.

**Item-2:** The Coordinator Mintoo Gogoi explained the objectives of the meeting. In his speech, pleaded the house to discuss on the development of Academic aspects as well as physical environment of the college in the interest of the institution. He also mentioned about the Grievances received from the students', preparation and submission of arrear IQAR of NAAC need to be submitted within stipulated time. He also let the members know about the status of AQAR 2022/2023 and defined the time line of its submission by August 2023. He requested the house to prepare action plan for the session 2023/2024 for the development of the institution.

**ITEM-3:** The Coordinator IQAC read out the proceeding of the last 15<sup>th</sup> no. IQAC meeting held on 3<sup>rd</sup> August, 2022. After threadbare discussion accepted the proceeding.

**ITEM-4:** The Coordinator highlighted about the achievement of 2022/2023 action plane like development of Botanical Garden, Sectoral implementation of water and light censuring technology and emphasized for execution of remaining works of additional action plan.

**ITEM-5:** The Coordinator of IQAC requested the house to prepare the action plan for the session 2023/2024 considering various aspects of the college for academic and physical development. After detail discussion the house framed the action plan for 2023/2024.

1. Construction of Ramps for PWD (Person with disability).
2. Renovate water harvesting system in the college.
3. Continue the annual audits of Water, Green and Energy.
4. Enhancing the ICT facilities for new class rooms.
5. Increase new class rooms.
6. Conduct census of herbal and medicinal plants of the college campus.

7. Conduct of interface programmes of students in employment viable Industrial Units of the district.
8. To organize at least 4 nos. of seminars and workshops by any interested depts. Having socio-economic importance.

**ITEM-6:** Recommendation -1: The house recommended that timeline of NAAC third cycle assessment of the college within Nov-Dec, 2023.

Recommendation -2: The house decided to organized the next IQAC meeting in the 1<sup>st</sup> week of Nov,2023 in a convenient time and date.

**ITEM – 7 & 8:** The Chairperson Dr. Bimal Ch. Gogoi extended thanks to all the members for rendering their valuable times, advice and cooperation's for arriving decisions and declared end of the meeting.

  
CO-ORDINATOR  
IQAC  
SONARI COLLEGE

  
Principal  
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SONARI