

IQAC Meeting

Period: Term I of the Academic Year 2021-22

Date: 29-06-2021

Time: 1.00 p.m.

Venue: IQAC Conference Room

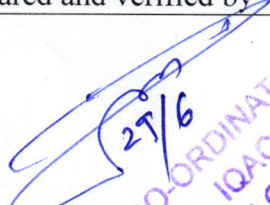
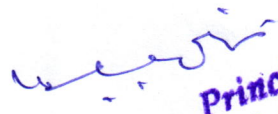
AGENDA

1. The Chairperson took the chair.
2. Object of the meeting.
3. Discussion on the object.
4. Achievements on the Plan for the session 2021-2022
5. Decision taking.
6. Speech from the chair.
7. Wind-up the meeting.

Minutes of the Meeting:

| Sl. No. | Point of Discussion |
|---------|--|
| 1 | A brief meeting of the IQAC, Sonari College was held on Tuesday, the 29 th June, 2021 by 1.00 pm. with the presence of the above signatory at IQAC Conference Room, Sonari College to discuss some urgent matters as fixed in the agenda. Mr. Mintoo Gogoi, the Coordinator IQAC, requested to the principal Dr. Bimal Ch. Gogoi, to take the chair of the meeting. The president greeted to all the members present in the meeting with begging cooperation and active participation and presided over the meeting as fixed in the agenda. |
| 2 | The Coordinator, Mr. Mintoo gogoi explained the object of the meeting. In his speech, stated that a plan for the session,2019-20 was successfully executed for the development of academic atmosphere and physical structure of the college. The Coordinator urged the House to discuss regarding development of Academic and Physical environment of the college, reconciled the grievances received from the Student Community and Academic Council of the college and achievement already acquired on the said plan for consideration and approval of Action Plan,2021-22 was the main object of the meeting. |
| 3 | The Coordinator, IQAC read out the proceedings of previous IQAC meeting held on 29 th December/20 and after threadbare discussion accepted the same. The House thoroughly discussed the grievances received from the student community and recommendations from the Academic Council of the college for academic upliftment as well as physical development. The Coordinator drafted out the Plan and Action for the ensuing Academic Session 2021-22 to resolved the issues as raised by the stakeholders of the college. |
| 4 | The Coordinator was placed the Action Plan, 2020-21 for its approval before the house and achievements on the Action Plan, 2020-21 for consideration and benefit of the stakeholders. |
| | Action Plan for the session 2021-22 |
| | <ol style="list-style-type: none">1. Class rooms renovation and complete sanitization.2. Beautification of Boys' and Girls' Common Room.3. Organized Webinar.4. Electrical repairing as per requirement. |

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| | 5. Enrichment of the college library with sufficient books. 6. Ensured availability of sports equipment to student community. 7. Availability of Laboratory Equipment to Science Faculty in need base. 8. Arrangement of garbage management system. 9. Development of Girls' Hostel Connecting Path. 10. Observation of National and International Importance Day. 11. Mobilization of NSS Unit of the College. 12. Campus beautification and medicinal plantation. 13. Project on Ideal Village. Arrangement of facilities for specially abled person. |
| 5 | Achievements on the Plan,2021-22 |
| | 1. Electrical repairing of class rooms, departments and office. 2. Sanitized class rooms, departments, office rooms and college campus. 3. Enrichment of the college library with 72 no.(s) text books of different departments. 4. Ensured the availability of equipment of Science Laboratory as per requirement. 5. Observed World Environment Day. |
| 6 | Recommendations |
| | 1. The House approved the Action Plan, 2021-22 for execution as placed by the Coordinator IQAC for upliftment of academic atmosphere and physical development of the college and the principal of the college be requested to execute the same for the greater interest of the college and student community as well as society. 2. The House decided to organize the next IQAC Meeting within the month of September, 2020 in a feasible time and date and the Coordinator entrusted to execute the same. |
| 7 | The Chairperson Dr. Bimal Ch. Gogoi, bid thanks and gratitude to all the members presented in the meeting for rendering their valuable time, advises, cooperation and for helping hands to success of the venture and declared end of the meeting. |

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| Prepared and verified by | Approved by |
|  Co-ordinator CO-ORDINATOR IQAC SONARI COLLEGE |  Principal (Dr. Bimal Ch. Gogoi) Principal SONARI COLLEGE SONARI |
| Sign/Date: | Sign/Date: |

IQAC Meeting

Period: Term II of the Academic Year 2021-22

Date: 30-09-2021

Time: 1.00 p.m.

Venue: IQAC Conference Room

AGENDA

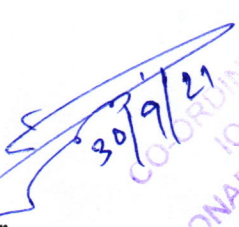
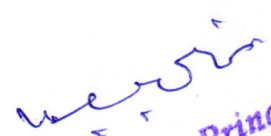
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Minutes of the Meeting:

| Item No. | Points of Discussion |
|----------|---|
| 1 | A brief meeting of the IQAC, Sonari College was held on Tuesday, the 30 th September, 2021 by 1.00 pm. with the presence of the above signatory at IQAC Conference Room, Sonari College to discuss some urgent matters as fixed in the agenda. Mr. Mintoo Gogoi, the Coordinator IQAC, requested to the principal Dr. Bimal Ch. Gogoi, to take the chair of the meeting. The president greeted to all the members present in the meeting with begging cooperation and active participation and presided over the meeting as fixed in the agenda. |
| 2 | The Coordinator, Mr. Mintoo gogoi explained the object of the meeting. In his speech, urged the House to discuss regarding development of Academic and Physical environment of the college, reconciled the grievances received from the Student Community and Academic Council of the college and to discuss regarding NACC, Self-Study Report as well as Web-page of the college was the main object of the meeting. |
| 3 | The Coordinator, IQAC read out the proceedings of previous IQAC meeting held on 29 th June/21 and after threadbare discussion accepted the same. The House thoroughly discussed the grievances received from the student community and recommendations from the Academic Council of the college for academic upliftment as well as physical development. Regarding web-page of the college, the House discussed throughout and decided to resolved the grievance as raised by Grievance Cell of the college. The House decided to appoint a computer |

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|--------------------------|--|-------------------------|----------------|---------------------|------------|---------------------|--------|--------------------------|--------|-----------------------|--------|-------------------------|--------|-------------------------|--------|
| | <p>knowledgeable person with minimum MCA Degree to update the web-page and if necessary, a new web-page may be restarted.</p> <p>The House discussed regarding Web-page Cell of NACC and found that there were some weakness therefore, decided to reconstitute the same. It was also found that there was a lapse of Computer Assistant in preparation of NACC-SSR of the college and recommended to appoint the same.</p> <p>The House also discuss regarding the Code of Conducts and Professional Ethics of teaching and non-teaching staff as well as students in three separate Hand Books.</p> | | | | | | | | | | | | | | |
| 4 | <p>The Coordinator was highlighted the Action Plan, 2020-21 as approved in the previous meeting and informed achievements during subsequent period.</p> | | | | | | | | | | | | | | |
| | <p>Action Plan for the session 2021-22</p> | | | | | | | | | | | | | | |
| | <ul style="list-style-type: none"> ❖ Class rooms renovation and complete sanitization. ❖ Beautification of Boys' and Girls' Common Room. ❖ Organized Webinar. ❖ Electrical repairing as per requirement. ❖ Enrichment of the college library with sufficient books. ❖ Ensured availability of sports equipment to student community. ❖ Availability of Laboratory Equipment to Science Faculty in need base. ❖ Arrangement of garbage management system. ❖ Development of Girls' Hostel Connecting Path. ❖ Observation of National and International Importance Day. ❖ Mobilization of NSS Unit of the College. ❖ Campus beautification and plantation of medicinal, fruit plant. ❖ Project on Ideal Village. <p>Arrangement of facilities for specially abled person.</p> | | | | | | | | | | | | | | |
| 5 | <p>Achievements on the Plan, 2021-22</p> | | | | | | | | | | | | | | |
| | <ul style="list-style-type: none"> ➤ Observed International Women Day. ➤ Constructed Ramps for Specially Able Person. ➤ NSS awareness camp organized regarding COVID-19. <p>Planted Fruit and Medicinal plant and beatification was made in front of the Physic department.</p> | | | | | | | | | | | | | | |
| 6 | <p>Recommendations:</p> | | | | | | | | | | | | | | |
| | <p>1.The House to recommend to appoint a Computer Expert with minimum qualification of MCA Degree to update and design the Web-page of the college and a Computer Assistant with minimum qualification COPA having excellent DTP knowledge.</p> <p>2.It was recommended to reconstitute the NACC Web-page Cell of the college with following panel and the authority be requested to appoint the same. The convenor of the cell be empowered to update the Web-page with due approval of the principal.</p> <table style="margin-left: auto; margin-right: auto;"> <tr> <td>Prof. Lindy Lou Goodwin</td><td>---- Convenor.</td></tr> <tr> <td>1. Dr. Anita Konwar</td><td>--- Member</td></tr> <tr> <td>2. Dr. Lucky Chetia</td><td>- do -</td></tr> <tr> <td>3. Prof. Sushil Kr. Suri</td><td>- do -</td></tr> <tr> <td>4. Dr. Paranan Konwar</td><td>- do -</td></tr> <tr> <td>5. Mrs. Swapnali Saikia</td><td>- do -</td></tr> <tr> <td>6. Mr. Mridupawan Gogoi</td><td>- do -</td></tr> </table> <p>3.The House liked to recommend to draft out the Code of Conducts and Professional Ethics of teaching and non-teaching staff as well as students in three separate Hand Books.</p> <p>4.The House decided to organize the next IQAC Meeting within the month of December, 2021 in a feasible time and date and the Coordinator entrusted to</p> | Prof. Lindy Lou Goodwin | ---- Convenor. | 1. Dr. Anita Konwar | --- Member | 2. Dr. Lucky Chetia | - do - | 3. Prof. Sushil Kr. Suri | - do - | 4. Dr. Paranan Konwar | - do - | 5. Mrs. Swapnali Saikia | - do - | 6. Mr. Mridupawan Gogoi | - do - |
| Prof. Lindy Lou Goodwin | ---- Convenor. | | | | | | | | | | | | | | |
| 1. Dr. Anita Konwar | --- Member | | | | | | | | | | | | | | |
| 2. Dr. Lucky Chetia | - do - | | | | | | | | | | | | | | |
| 3. Prof. Sushil Kr. Suri | - do - | | | | | | | | | | | | | | |
| 4. Dr. Paranan Konwar | - do - | | | | | | | | | | | | | | |
| 5. Mrs. Swapnali Saikia | - do - | | | | | | | | | | | | | | |
| 6. Mr. Mridupawan Gogoi | - do - | | | | | | | | | | | | | | |

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| | execute the same. |
| 7 | The Chairperson Dr. Bimal Ch. Gogoi, bid thanks and gratitude to all the members presented in the meeting for rendering their valuable time, advises, cooperation and for helping hands to success of the venture and declared end of the meeting. |

| Prepared and verified by | Approved by |
|---|--|
|  <p>30/9/21</p> <p>COORDINATOR IQAC SONARI COLLEGE</p> <p>Co-ordinator</p> <p>Sign/Date:</p> |  <p>Principal SONARI COLLEGE SONARI</p> <p>Principal (Dr. Bimal Ch. Gogoi)</p> <p>Sign/Date:</p> |