

## IQAC Meeting

**Period:** Term I of the Academic Year 2020-21

Meeting suspended for COVID pandemic

## IQAC Meeting

**Period:** Term II of the Academic Year 2020-21

**Date:** 29-12-2020

**Time:** 1.00 p.m.

**Venue:** IQAC Conference Room

### AGENDA

1. The Chairperson took the chair.
2. Object of the meeting.
3. Discussion on the object.
4. Achievements on the Plan for the session 2020-2021
5. Action Plan for the session 2021-22
5. Decision taking.
6. Speech from the chair.
7. Wind-up the meeting.

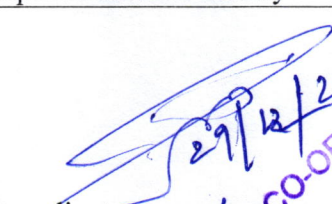
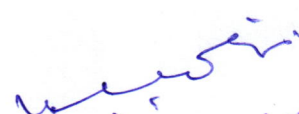
### Minutes of the Meeting:

Sl. No.	Point of Discussion
1	Review of Previous meeting held on <b>26-09- 2019</b>
	Minutes of the previous IQAC meeting held on <b>29-12-2020</b> discussed and confirmed
2	A brief meeting of the IQAC, Sonari College was held on Tuesday, the 29th December, 2020 by 1.00 pm. with the presence of the above signatory at IQAC Conference Room, Sonari College to discuss some urgent matters as fixed in the agenda. Mr. Mintoo Gogoi, the Coordinator IQAC, requested to the principal Dr. Bimal Ch. Gogoi, to take the chair of the meeting. The president greeted to all the members present in the meeting with begging cooperation and active participation and presided over the meeting as fixed in the agenda.
3	The Coordinator, Mr. Mintoo gogoi explained the object of the meeting. In his speech, stated that a plan for the session,2020-21 was accepted in the previous meeting for the development of academic atmosphere and physical structure of the college. The Coordinator urged the House to discuss regarding development of

	Academic and Physical environment of the college, reconciled the grievances received from the Student Community and Academic Council of the college and achievement already acquired on the said plan was the main object of the meeting.
4	The Coordinator, IQAC read out the proceedings of previous IQAC meeting held on 26-09-19 and after threadbare discussion accepted the same. The House thoroughly discussed the grievances received from the student community and recommendations from the Academic Council of the college for academic upliftment as well as physical development.
5	The Coordinator was highlighted the Action Plan, 2020-21 and achievements on the same.
	<p>Action plan for 2020-21</p> <ol style="list-style-type: none"> <li>1. Renovation of Indoor Sports Stadium.</li> <li>2. Beautification of Boys' and Girls' Common Room.</li> <li>3. Organized Webinar.</li> <li>4. Digitalization of class rooms.</li> <li>5. Enrichment of the college library with sufficient books.</li> <li>6. Ensured availability of sports equipment to student community.</li> <li>7. Availability of Laboratory Equipment to Science Faculty in need base.</li> <li>8. Arrangement of garbage management system.</li> <li>9. Infrastructural development of College Girls' Hostel.</li> <li>10. Observation of National and International Importance Day.</li> <li>11. Sanitization and earth filling at college campus.</li> <li>12. Electrical repairing of class rooms'</li> <li>13. Mobilization of NSS Unit of the College.</li> </ol> <p>Campus beautification and project on Verme compost.</p>
6	<b>Achievements on the Plan,2020-21</b>
	<ol style="list-style-type: none"> <li>1. Repairing of kitchen, dining hall, latrine and toilet of College Girls' Hostel.</li> <li>2. Renovated and repaired Indoor Sports Stadium.</li> <li>3. Observed International Women Day.</li> <li>4. Enrichment of the college library with 02 no.(s) text books of different departments.</li> <li>5. Webinar organized by the departments Assamese, Education, Chemistry and Zoology</li> <li>6. Ensured the availability of equipment of Science Laboratory as per requirement.</li> <li>7. Supplied of sports goods to student community.</li> <li>8. Completed the field study on environment by Botany and Zoology department.</li> <li>9. Organized Awareness Camp, campus cleaning and sanitized by NSS Unit of the college.</li> </ol>
7	<b>Recommendation and resolutions:</b>
	<ol style="list-style-type: none"> <li>1. The House expressed satisfaction on successful execution and completion of the Action Plan,2020-21 for upliftment of academic atmosphere and physical development of the college and the principal of the college be requested to execute the same for the greater interest of the college and student community as well as society.</li> <li>2. The House decided to organize the next IQAC Meeting within the month of June, 2021 in a feasible time and date and the Coordinator entrusted to execute the same.</li> </ol>
8	The Chairperson Dr. Bimal Ch. Gogoi, bid thanks and gratitude to all the members presented in the meeting for rendering their valuable time, advises, cooperation and for helping hands to success of the venture and declared end of the meeting.



The IQAC coordinator concluded the meeting by expressing gratitude towards all the members for their active participation, valuable guidance and support.

Prepared and verified by	Approved by
 Co-ordinator Sign/Date: 29/11/20	 Principal (Dr. Bimal Ch. Gogoi) Sign/Date: