



# YEARLY STATUS REPORT - 2022-2023

## Part A

### Data of the Institution

#### 1. Name of the Institution

Sonari College

- Name of the Head of the institution **Dr. Bimal Chandra Gogoi**
- Designation **Principal**
- Does the institution function from its own campus? **Yes**
  
- Phone no./Alternate phone no. **03772256515**
- Mobile No: **9476528949**
- Registered e-mail **principalsonaricollege@gmail.com**
- Alternate e-mail **bimalgogoi19@gmail.com**
- Address **Sonari, P.O.- Sonari, Dist. Charaideo**
- City/Town **Sonari**
- State/UT **Assam**
- Pin Code **785690**

#### 2. Institutional status

- Affiliated / Constitution Colleges **Affiliated College**
- Type of Institution **Co-education**
  
- Location **Urban**

- Financial Status **UGC 2f and 12(B)**
  - Name of the Affiliating University **Dibrugarh University**
  - Name of the IQAC Coordinator **Mintoo Gogoi**
  - Phone No. **9435358345**
  - Alternate phone No. **8474812693**
  - Mobile **8474812693**
  - IQAC e-mail address **iqacsonaricollege@gmail.com**
  - Alternate e-mail address **principalsonaricollege@gmail.com**
- 3. Website address (Web link of the AQAR (Previous Academic Year))** <http://sonaricollege.edu.in/AQAR2021-22.pdf>
- 4. Whether Academic Calendar prepared during the year?** **Yes**
- if yes, whether it is uploaded in the Institutional website Web link: <https://sonaricollege.edu.in/Academiccalendar2022-23.pdf>

**5. Accreditation Details**

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
<b>Cycle 1</b>	<b>C++</b>	<b>67.00</b>	<b>2004</b>	<b>16/09/2004</b>	<b>15/09/2009</b>
<b>Cycle 2</b>	<b>B</b>	<b>2.40</b>	<b>2010</b>	<b>08/01/2011</b>	<b>07/01/2016</b>

**6. Date of Establishment of IQAC** **23/12/2004**

**7. Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,**

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
<b>NIL</b>	<b>NIL</b>	<b>NIL</b>	<b>NIL</b>	<b>0</b>

**8. Whether composition of IQAC as per latest NAAC guidelines** **Yes**

- Upload latest notification of formation of IQAC [View File](#)

**9.No. of IQAC meetings held during the year**      **2**

- Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?      **Yes**

- If No, please upload the minutes of the meeting(s) and Action Taken Report      [View File](#)

**10.Whether IQAC received funding from any of the funding agency to support its activities during the year?**      **No**

- If yes, mention the amount

**11.Significant contributions made by IQAC during the current year (maximum five bullets)**

1. Formation of Sonari College Welfare Society as per the guideline of Govt. of Assam 2. Conducted a lecture on "A Glimpse of Indian Education from Vevekananda, Sri Aurobindo to UNESCO" 3. Completed Census of plants within the college and prepared name plates for each plant 4. Supplied drinking water facilities in the cultural centre of adopted village 5. Demonstration and implementation of bio-degradable waste management system at the micro-level among the students

**12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year**

Plan of Action	Achievements/Outcomes
1. Construction of Ramps for PwD (Person with a disability)	1. Constructed of Ramps for PwD (Person with a disability)
2. Renovate water harvesting system in the college	2. Renovation of water harvesting mechanism
3. Continue the annual audits of Water, Green and Energy	3. Carried out Water audit, Green audit and Energy audit
4. Conduct the Census of herbal and medicinal plants of the college	4. Census of available plants in the college campus and renaming the scientific name by the Botany department
5. Enhance the ICT facilities of new classrooms	5. Enhancement of ICT facilities in new classrooms
6. Increase new classrooms	6. Extension of new classrooms in the old chemistry and physics departments to meet the need of students due to introduction of FYUGP as per NEP 2020.

**13. Whether the AQAR was placed before statutory body?**

Yes

- Name of the statutory body

Name	Date of meeting(s)
Governing Body	31/05/2023

**14. Whether institutional data submitted to AISHE**

**Part A****Data of the Institution**

<b>1.Name of the Institution</b>	Sonari College
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• Designation	Principal
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<b>6. Date of Establishment of IQAC</b>			23/12/2004		
<b>7. Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,</b>					
Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount	
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<b>8. Whether composition of IQAC as per latest NAAC guidelines</b>			Yes		
• Upload latest notification of formation of IQAC			<a href="#">View File</a>		
<b>9. No. of IQAC meetings held during the year</b>			2		
• Were the minutes of IQAC meeting(s)			Yes		

and compliance to the decisions have been uploaded on the institutional website?	
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<ul style="list-style-type: none"> <li>If yes, mention the amount</li> </ul>	
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<b>13. Whether the AQAR was placed before statutory body?</b>	Yes
<ul style="list-style-type: none"> <li>Name of the statutory body</li> </ul>	
Name	Date of meeting(s)
Governing Body	31/05/2023
<b>14. Whether institutional data submitted to AISHE</b>	
Year	Date of Submission
2021-22	09/01/2023
<b>15. Multidisciplinary / interdisciplinary</b>	
<p>The Students are imparted education in Multidisciplinary subjects introduced by Dibrugarh University in the Undergraduate Level. The University designs its syllabus and the College implements the same as per guideline. Moreover NEP 2020 emphasises on 4 year</p>	



UG Programme which is going to implement in Assam from next Academic Session 2023. The NEP gives importance on Multidisciplinary Courses to make the students more knowledge oriented in different aspects. Accordingly Dibrugarh University preparing syllabus of Multidisciplinary Courses and The Sonari College will get the opportunity to become coparcener with Multidisciplinary Courses.

#### **16.Academic bank of credits (ABC):**

A discussion was held in the IQAC meeting and felt the importance of ABC and its relevancy to NEP, 2020. In this context a notification was circulated in January, 2023 by the Dibrugarh University directing to open account in the ABC Portal for the convenience of the Students as well as for the Institution Accordingly our College uploaded necessary documents in the said Portal for the benefit of the Students ( Confirmation and listing is still awaited ). Generation of Students ID will start from the next Academic Session. It will help the Institution to trace the records of multiple entry & exit of students in the UG Level from the Colleges within the Affiliated University following the same curriculum.

#### **17.Skill development:**

Sonari College has no skill enhancing course introduce by itself, but for the enhancement of skill of the students Dibrugarh University compulsorily introduce certain Skill Enhancement Courses (Optional Basis) in different subjects such as Photoshop, Creative Writing, Human Rights, Teaching in Elementary Level and Library Information Science etc. The Syllabus of the courses are design by the Dibrugarh University and the College implement the same as per its guideline. Moreover our College is going to start a few Add-On Courses from the next Academic Session like Tally, DTP, Functional English etc in order to develop professional attitude among the students so that they become self employed. The College is preparing road map to start Prime Minister's Skill Hubs as recommended by the Director of Higher Education, Assam.

#### **18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)**

The Institution is offering the opportunity of Indian Knowledge System in various fields. The Institution offers the opportunity to visit different societies for study their Cultures and Traditional Heritage. The Institution organizes Induction Programme to emphasize the goal of study the society to enrich their knowledge. The Library is enriching the students by

purchasing various Books & Journals to give the knowledge of India. The College had various study centre funded by UGC like Siukafa Study Centre, Buddha Study Centre, Gandhian Study Centre etc for enriching the knowledge to the students. But unfortunately the study centres could not be continued due to financial constraint. Now the College is trying to restart the same for greater interest of the students as well as society from next year.

Similarly the College is going to start value based education for the benefit of the students as recommended NEP, 2020.

#### **19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):**

The Courses offered to the learners help them to enhance their Potentiality, by learning the courses student able to know the diversified culture of India. The Courses increases the knowledge power and competency of the students; they become skilled to work for the nation. The Courses help to develop the Social relation among the students of various cultural diversity.

#### **20.Distance education/online education:**

There is a study centre of Krishna Kanta Handiqui State Open University (KKHSOU) run by the College since 2008 offering Degree, BCA, PGDCA, Master Degree, P.G. Diploma and Certificate Programmes. At present there are 15 Honours subjects in undergraduate level, M.A./M.Com. in 7 Departments, P.G. Diploma in 8 subjects and 4 Certificate Programmes duly approved by the KKHSOU.

### **Extended Profile**

#### **1.Programme**

1.1 11

Number of courses offered by the institution across all programs during the year

File Description	Documents
Data Template	<a href="#">View File</a>

#### **2.Student**

2.1 1241

Number of students during the year

File Description	Documents
Data Template	<a href="#">View File</a>

2.2 369

Number of seats earmarked for reserved category as per GOI/  
State Govt. rule during the year

File Description	Documents
Data Template	<a href="#">View File</a>

2.3 371

Number of outgoing/ final year students during the year

File Description	Documents
Data Template	<a href="#">View File</a>

### 3.Academic

3.1 33

Number of full time teachers during the year

File Description	Documents
Data Template	<a href="#">View File</a>

3.2 37

Number of Sanctioned posts during the year

## Extended Profile

### 1. Programme

1.1	<b>11</b>
Number of courses offered by the institution across all programs during the year	

File Description	Documents
Data Template	<a href="#">View File</a>

### 2. Student

2.1	<b>1241</b>
Number of students during the year	

File Description	Documents
Data Template	<a href="#">View File</a>

2.2	<b>369</b>
Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	

File Description	Documents
Data Template	<a href="#">View File</a>

2.3	<b>371</b>
Number of outgoing/ final year students during the year	

File Description	Documents
Data Template	<a href="#">View File</a>

### 3. Academic

3.1	<b>33</b>
Number of full time teachers during the year	

File Description	Documents
Data Template	<a href="#">View File</a>

3.2	37
Number of Sanctioned posts during the year	

File Description	Documents
Data Template	<a href="#">View File</a>

<b>4.Institution</b>	
4.1	37
Total number of Classrooms and Seminar halls	
4.2	8381097
Total expenditure excluding salary during the year (INR in lakhs)	
4.3	91
Total number of computers on campus for academic purposes	

## Part B

### CURRICULAR ASPECTS

#### 1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

Sonari college is affiliated to Dibrugarh University, Assam. Curriculum of the Undergraduate programs (Assamese and English) are designed by the affiliating university. For effective curriculum delivery, all the faculty members of a department discuss the syllabus, units of the syllabus are distributed to the faculty members under the supervision of the Head of the department. Teachers' diary is maintained. In addition, an HOD diary is being introduced from the 2019-2020 session, wherein the heads of the departments are required to keep record of the departmental affairs. Most of the classrooms have been covered with CC Camera and the authority holds meeting with HODs from time to time on the progress in curricular delivery. Mentoring is always active in solving various issues of the students. Along with the old black board method of teaching, teachers also adopt ICT based digital classes as Sonari college have digital smart board facilities installed in some of the classrooms. Apart from laboratory activities, Science departments, even some

of the Arts departments organize students' field survey and prepare project report by students. Class test is held to track improvement of the students.

File Description	Documents
Upload relevant supporting document	No File Uploaded
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

Sonari College, being affiliated to Dibrugarh University, does not have a direct role in preparing the academic curriculum. Instead, Dibrugarh University prepares an academic calendar annually in accordance with the guidelines set by the University Grants Commission (UGC). At the beginning of each academic session, the academic authority of Sonari College prepares an academic schedule based on the calendar provided by Dibrugarh University. This schedule is then circulated to the departments for implementation and effective execution of academic events. To foster a participatory learning environment, each department in Sonari College organizes various activities such as quiz competitions, seminars, and group discussions. These initiatives aim to make the teaching and learning process more interactive and engaging. The college also organizes need-based survey programs, fieldwork, and educational excursions through its departments. General educational excursions may also be organized by the college, depending on the availability of financial assistance or funds. Project work is an integral part of the degree program in specific departments. In the Arts stream, the departments of Education and History, and in the Science stream, the departments of Botany, Chemistry, Physics, and Zoology carry out project work. To track students' progress, continuous evaluation methods are employed.

File Description	Documents
Upload relevant supporting documents	No File Uploaded
Link for Additional information	Nil

**1.1.3 - Teachers of the Institution**

**C. Any 2 of the above**

**participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University**

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

## **1.2 - Academic Flexibility**

### **1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented**

#### **1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented**

**2**

File Description	Documents
Any additional information	<a href="#">View File</a>
Minutes of relevant Academic Council/ BOS meetings	<b>No File Uploaded</b>
Institutional data in prescribed format (Data Template)	<a href="#">View File</a>

### **1.2.2 - Number of Add on /Certificate programs offered during the year**

#### **1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)**

**0**

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template )	<a href="#">View File</a>

### 1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

0

#### 1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

0

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	<a href="#">View File</a>

### 1.3 - Curriculum Enrichment

#### 1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

All of the related subjects listed below are included in the Dibrugarh University's suggested curricula for the numerous programmes that are followed in the university through a range of programmes and academic activities.

**Gender Issues:** The institution has formed an Internal Complaints Committee (ICC) to inform learners, teachers, and non-teaching staff members about gender issues and equip them to work together in an environment devoid of gender discrimination. Gender sensitivity is strongly encouraged by the Sonari College Women Cell. Students take part in a range of activities to spread awareness of the negative social, moral, and legal effects of gender discrimination, including seminars, poster-making competitions, poetry, short story, and slogan writing competitions.



**Environment and Sustainability:** Every year, World Environment Day is commemorated with a full day of activities, such as tree-planting ceremonies and public awareness campaigns to raise environmental consciousness among all parties concerned.

**Human Values and Professional Ethics:** The NSS and Red Cross organisations at the college take the initiative to propagate moral concepts like order, equality, peace, and brotherhood by organising a variety of events. Free health screenings, cancer awareness initiatives, and blood donation drives are occasionally held.

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	No File Uploaded

### 1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

5

File Description	Documents
Any additional information	<a href="#">View File</a>
Programme / Curriculum/ Syllabus of the courses	No File Uploaded
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Number of courses that include experiential learning through project work/field work/internship (Data Template)	<a href="#">View File</a>

### 1.3.3 - Number of students undertaking project work/field work/ internships

167

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	<a href="#">View File</a>

#### 1.4 - Feedback System

**1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders  
Students Teachers Employers Alumni**

A. All of the above

File Description	Documents
URL for stakeholder feedback report	No File Uploaded
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	No File Uploaded
Any additional information(Upload)	No File Uploaded

**1.4.2 - Feedback process of the Institution may be classified as follows**

A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	No File Uploaded
URL for feedback report	<a href="https://sonaricollege.edu.in/SNRCOLNAACStudentsFeedbackReport2022-23.pdf">https://sonaricollege.edu.in/SNRCOLNAACStudentsFeedbackReport2022-23.pdf</a>

#### TEACHING-LEARNING AND EVALUATION

##### 2.1 - Student Enrollment and Profile

**2.1.1 - Enrolment Number Number of students admitted during the year**

<b>2.1.1.1 - Number of sanctioned seats during the year</b>	
2250	
File Description	Documents
Any additional information	<a href="#">View File</a>
Institutional data in prescribed format	No File Uploaded
<b>2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)</b>	
<b>2.1.2.1 - Number of actual students admitted from the reserved categories during the year</b>	
471	
File Description	Documents
Any additional information	<a href="#">View File</a>
Number of seats filled against seats reserved (Data Template)	No File Uploaded
<b>2.2 - Catering to Student Diversity</b>	
2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners	
<ul style="list-style-type: none"> <li>◦ The institution strives to create a conducive learning environment for all students.</li> <li>◦ The assessment process for identifying both slow and advanced learners begins at admission and continues consistently throughout the academic session.</li> <li>◦ Initial identification of slower learners is conducted through general counseling sessions post admission.</li> <li>◦ Upon enrollment, departmental teachers hold introductory meetings to pinpoint individual learning strengths.</li> <li>◦ Special tutorial classes are organized to aid slow learners, simultaneously benefiting advanced ones.</li> <li>◦ Regular seminars and group discussions enhance comprehension and interactive skills.</li> <li>◦ Advanced learners are motivated to prepare for competitive exams, supplemented with extra study materials.</li> <li>◦ Collaborative learning encourages advanced students to assist classmates in note-taking and assignments.</li> <li>◦ The institution actively engages students in career-oriented activities such as seminars and talks.</li> </ul>	

- Various ICT mediums are used to make the teaching-learning process engaging for both advanced and struggling learners.

File Description	Documents
Link for additional Information	<a href="https://sonaricollege.edu.in/2.2.1%20StudentDiversity.pdf">https://sonaricollege.edu.in/2.2.1%20StudentDiversity.pdf</a>
Upload any additional information	<a href="#">View File</a>

### 2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
1241	53

File Description	Documents
Any additional information	<a href="#">View File</a>

## 2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

- All institution initiatives are designed to improve students' well-being.
- Apart from classroom teaching, the institution emphasizes cognitive engagement and holistic personality development.
- Workshops, seminars, and group activities extend beyond textbooks, fostering interactive skills.
- Participative learning methods like group discussions and projects are employed to involve students.
- Remedial classes enhance problem-solving skills; competitions are held for enrichment.
- Significant events are observed for experiential learning; students collaborate in their organization.
- Well-equipped labs support practical and experiential learning across departments.
- Experiential learning and social skill development extend through fieldwork and community involvement.
- Civic sense is nurtured through cleanliness drives and awareness campaigns.

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional information	<a href="https://sonaricollege.edu.in/2.3.1%20StudentCentricMethods.pdf">https://sonaricollege.edu.in/2.3.1%20StudentCentricMethods.pdf</a>

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

- The institution is equipped with cutting-edge ICT facilities, delivering a global standard learning experience.
- Smart and Digital Boards enrich the teaching-learning process, making it engaging.
- Digital Classrooms feature smart boards, projectors, microphones, speakers, and more.
- PowerPoint presentations capture students' attention during lectures and seminars.
- Virtual meeting platforms and e-resources enhance the teaching-learning process.
- Abundant computers support student learning and course delivery.
- Departments have access to ICT facilities for record-keeping and class delivery.

File Description	Documents
Upload any additional information	No File Uploaded
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	<a href="https://sonaricollege.edu.in/2.3.2%20ICTtools.pdf">https://sonaricollege.edu.in/2.3.2%20ICTtools.pdf</a>

**2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year )**

**2.3.3.1 - Number of mentors**

33

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	No File Uploaded
Circulars pertaining to assigning mentors to mentees	No File Uploaded
mentor/mentee ratio	No File Uploaded

## 2.4 - Teacher Profile and Quality

### 2.4.1 - Number of full time teachers against sanctioned posts during the year

33

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	No File Uploaded
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	No File Uploaded

### 2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

#### 2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

15

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	No File Uploaded

### 2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

#### 2.4.3.1 - Total experience of full-time teachers

599

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	No File Uploaded

## 2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

- Internal assessment follows Dibrugarh University's rules and schedule.
- Various internal assessments include sessional exams, seminars, and viva.
- Regular evaluation and timely results ensure transparency.
- Marks are recorded in registers and displayed on notice boards.
- Students can review and query their marks, if necessary.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	<a href="https://sonaricollege.edu.in/2.5.1.%20MechanismInternalAssessment.pdf">https://sonaricollege.edu.in/2.5.1.%20MechanismInternalAssessment.pdf</a>

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time-bound and efficient

- Internal exam results adhere to Dibrugarh University's academic calendar.
- Queries are addressed by student mentors or follow-up sessions.
- Second chances are offered for missed sessional exams.
- Special exam notifications are issued by the college.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	<a href="https://sonaricollege.edu.in/2.5.2.%20InternalAssessGrievance.pdf">https://sonaricollege.edu.in/2.5.2.%20InternalAssessGrievance.pdf</a>

## 2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

- Faculty and students are made aware of Programme and Course Outcomes in advance.
- Course outcomes are discussed in meetings and orientation sessions.
- Counseling sessions introduce students to program and course objectives.
- Further queries are addressed by mentors.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	<a href="https://sonaricollege.edu.in/2.6.1%20AwarePOandCO.pdf">https://sonaricollege.edu.in/2.6.1%20AwarePOandCO.pdf</a>
Upload COs for all courses (exemplars from Glossary)	No File Uploaded

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

- Semester results are analyzed and discussed by faculty.
- Strategies for improvement are formulated based on results.
- Remedial and tutorial classes are adjusted accordingly.
- Consistent pass percentage and success in competitive exams reflect outcome attainment.
- Many students pursue higher studies in reputed universities.
- Students' success in gaining employment mirrors outcome achievement.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	<a href="https://sonaricollege.edu.in/2.6.2%20AttainmentofPO&amp;CO.pdf">https://sonaricollege.edu.in/2.6.2%20AttainmentofPO&amp;CO.pdf</a>

### 2.6.3 - Pass percentage of Students during the year



**2.6.3.1 - Total number of final year students who passed the university examination during the year****187**

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	No File Uploaded
Upload any additional information	No File Uploaded
Paste link for the annual report	<a href="https://sonaricollege.edu.in/2.6.3.1.%20TotalNumberof%20FinalYearStudents.pdf">https://sonaricollege.edu.in/2.6.3.1.%20TotalNumberof%20FinalYearStudents.pdf</a>

**2.7 - Student Satisfaction Survey****2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)**

[https://sonaricollege.edu.in/SNRCOLNAACStudentSatisfactorySurvey\(Report\)%202022-23.pdf](https://sonaricollege.edu.in/SNRCOLNAACStudentSatisfactorySurvey(Report)%202022-23.pdf)

**RESEARCH, INNOVATIONS AND EXTENSION****3.1 - Resource Mobilization for Research****3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)****3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)****0**

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	<a href="#">View File</a>

**3.1.2 - Number of departments having Research projects funded by government and non**

**government agencies during the year****3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year**

0

File Description	Documents
List of research projects and funding details (Data Template)	<a href="#">View File</a>
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

**3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year****3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year**

10

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	<a href="#">View File</a>

**3.2 - Research Publications and Awards****3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year****3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year**

7

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	<a href="#">View File</a>

### 3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

#### 3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

5

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	<a href="#">View File</a>

### 3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Awareness programme on Emotional Intelligence and Entrepreneurship organised by Sonari College in collaboration with District Nodal Agency, National Green Corporation, Charaideo on 11-02-2023; Awareness Programme on Targetted Intervention cum Screening and ToFEI Guideline organised by Sonari College in collaboration with District Mental Health Programme & District Health Society, Charaideo on 16-02-2023; International Womens Day on 08-03-2023 organised by Women Cell, Sonari College in collaboration with SCSU; Signing of MoU between Department of Education, Sonari College and Department of Education, Sapekhati College on 17-03-2023; Inter-Institutional Students Seminar organized by Department of History, Sonari College and Department of History, Moran Mohila College on 20-03-2023; Signing of MoU between Department of Assamese, Sonari College and Department of Assamese, Sapekhati College on 29-03-2023; Signing of MoU between Department of Assamese, Sonari College and Department of Assamese, SPP College on 30-03-2023; One Day Academic Seminar on the occasion of Students Day on 31-03-2023 organised by Sonari College in

collaboration with SCSU, One Day avademic Seminar on the occasion of Students Day on 31-03-3023; Exhibition of Cultural programme :Bhaona" in the Adopted village Sonali Pam on 1th April, 2023, Bihu Adarani Ceremoney on the eve of Bahag Bihu on 12-04-2-23

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

### 3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

#### 3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

1

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year(Data Template)	<a href="#">View File</a>
e-copy of the award letters	No File Uploaded

### 3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., ( including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs ) during the year

#### 3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

0

File Description	Documents
Reports of the event organized	No File Uploaded
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	<a href="#">View File</a>

### 3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

#### 3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

0

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	<a href="#">View File</a>

### 3.4 - Collaboration

#### 3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

3

File Description	Documents
e-copies of linkage related Document	No File Uploaded
Details of linkages with institutions/industries for internship (Data Template)	<a href="#">View File</a>
Any additional information	No File Uploaded

#### 3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

**3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year**

4

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	No File Uploaded
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	<a href="#">View File</a>

**INFRASTRUCTURE AND LEARNING RESOURCES****4.1 - Physical Facilities**

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The college has the facilities for all-around development, such as classrooms, practical laboratories, a computer lab, conference rooms, central library, reading rooms, canteens, boys' and girls' hotels, and exam rooms.

- **Classrooms:** The college has various classroom types for conducting regular classes, examinations, tutorial classes, remedial classes, and other related purposes. These classroom types are distributed throughout the old Assam-type house, new RCC building, and extension Assam-type building. There are lecture halls with LCD projectors, including Smart Lecture Halls, and seminar rooms with ICT facilities for academic use. Currently, we can fit more than 1500 students in our various classrooms at once.
- **Laboratories:** Every science department and department of education has well-equipped laboratories for practical classes. The college also has an integrated computer laboratory.
- **Computing Equipment:** The college has 60 working computers. There is one desktop computer set for each department. The NAAC IQAC office is furnished with a single computer and a scanner.
- **Library Facilities:** The library of the college was

established simultaneously with the parent organization in 1970. The college library is a two storied building. The library has both an open access system and computers available for use. Presently it has 20,921 textbooks and a good number of reference books. It has a collection of Dictionaries, Encyclopedias and Yearbooks etc.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

- The institution provides sports and games facilities for students' all-around development. There are separate student union secretaries for Major games, Minor games, and Gymnasium to assist the students in participating in college week and inter-college sports meets. The college has one auditorium where public meetings and cultural activities are performed, one indoor stadium, a gymnasium hall, and a playground for outdoor games.
- The college has a yoga committee to organize various events related to yoga.
- On different occasions, such as the freshmen social, college week, college foundation day, and other cultural programs, the college presents various cultural activities, such as modern songs, modern dance, folk dance, group songs, individual songs, one-act plays, and drama.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

5

**4.1.3.1 - Number of classrooms and seminar halls with ICT facilities**

5

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	<a href="#">View File</a>

**4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)****4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)**

There is no expenditure for infrastructure augmentation excluding salary for infrastructure augmentation during the year 2022-2023.

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	No File Uploaded
Upload Details of budget allocation, excluding salary during the year (Data Template)	<a href="#">View File</a>

**4.2 - Library as a Learning Resource****4.2.1 - Library is automated using Integrated Library Management System (ILMS)**

The library is availing membership of INFLIBNET consortia. The NLIST provides access to 6000+ e-journals and more than 1,64,300 e-books. The library is linked with NDLI (National Digital Library of India) and NSDL (National Science Digital Library). For e-journals, the library linked up with DOAJ and NISCAIR Online Periodical Repository. For open Educational Resources, the library has e-PG pathshala, e-Gyankosh, NCERT e-Textbook,



National Institute of Open Schooling, Learning Object Repository (CEC), National Repository for Open Educational Resources, SWAYAM and SWAYAM Prabha etc. are provided in a library web portal. The entire library complex has Wi-Fi enabled. Power backup facilities are available through the UPS system.

The library is fully automated with an integrated library management system (ILMS) named SOUL 2.0. The library management software consists of modules such as administration, acquisition, circulation, cataloguing, serial control, OPAC etc. All the books are classified with the Dewey Decimal Classification scheme. It also offers various services like an automated circular system, online public access catalogue, Wi-Fi access, newspaper clippings etc. The library also provides book bank facilities to poor and meritorious students.

- Name of ILMS software- Soul 2.0
- Nature of automation (fully or partially)- fully
- Version:2.0.0.14
- Year of automation- 2008.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional Information	Nil

**4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources**

**A. Any 4 or more of the above**

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	<a href="#">View File</a>

**4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)**

**4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)****134179**

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	<a href="#">View File</a>

**4.2.4 - Number per day usage of library by teachers and students ( foot falls and login data for online access) (Data for the latest completed academic year)****4.2.4.1 - Number of teachers and students using library per day over last one year****24**

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	<a href="#">View File</a>

**4.3 - IT Infrastructure****4.3.1 - Institution frequently updates its IT facilities including Wi-Fi**

The college has regularly upgraded its IT facilities for the past five years in response to changing needs and requirements. These include an increase in the number of computers, internet connectivity, new institutional portal updating, setting up of smart classrooms and ICT- enabled classrooms, digital seminar halls, online admission, library digitalization, etc. Number of computers has been gradually increasing in the last five years, with the setting up of additional compute labs.

- Partial Wi-Fi and LAN arrangement has been done.
- Internet connection bandwidth has been upgraded from 5 Mbps to 20 Mbps present, which has been necessitated due to the increasing numbers of computers, smart Classrooms, interactive LCD projectors, online admission process, dynamic website, library digitization and various supporting software.

- 2 new Smart classrooms, 1 ICT-enabled seminar halls have been set up for effective teaching- learning process.
- Online admission procedure has been initiated in partial manner, since 2019 and 100 cent percent online admission and renewal of admission has been introduced in all programs of study, through a separate web portal, specially designed for that purpose.
- Central Library of the college has been digitized using DSpace.
- Computer Science department periodically organizes free training programmers for both teaching and non- teaching staff to upgrade the IT Skill.
- Over and above, biometric attendance system for employees, CCTV surveillance system, online UPS provision for power back-up has also been augmented during the assessment period.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

#### 4.3.2 - Number of Computers

91

File Description	Documents
Upload any additional information	No File Uploaded
Student – computer ratio	No File Uploaded

#### 4.3.3 - Bandwidth of internet connection in the Institution

C.10 - 30MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	No File Uploaded

#### 4.4 - Maintenance of Campus Infrastructure

#### 4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

##### 4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

92.33

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts.	No File Uploaded
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	<a href="#">View File</a>

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The college's Academic Council, Library Committee, Hostel Management Committee, Planning Board, Sports and Cultural Committee, and IQAC all play active roles in ensuring that the college's physical, academic, and support facilities are maintained and used effectively.

- The library committee ensures the best possible utilization of the library's resources by monitoring them, tracking any problems, and fixing them promptly.
- Every hostel has a management team whose job is to keep an eye on things, find problems, and fix them so that the hostel is always running smoothly.
- The Planning Board is responsible for designing campus improvements like new buildings and landscaping.
- The Sports and Cultural Committee monitored, identified, and maintained all linked facilities.
- The IQAC is responsible for keeping tabs on and funding the college's necessary physical and support infrastructure.
- It's the job of the college's employees (Sweepers) to keep the campus looking neat and tidy.
- The college's NSS and Eco Club also run periodic campus cleaning programmes.
- Regular inspections and maintenance of the plumbing and drinking water purification system are outsourced.

- Consistent care for the electric system is provided by a local farm's employed technician.

The IQAC conducts regular quality audits (e.g., of energy usage and environmental impact) and implements the committee's suggestions for improving maintenance practices.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

## STUDENT SUPPORT AND PROGRESSION

### 5.1 - Student Support

#### 5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

##### 5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

1772

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	No File Uploaded
Upload any additional information	<a href="#">View File</a>
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	<a href="#">View File</a>

#### 5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

##### 5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

17

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	<a href="#">View File</a>

**5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills**

**B. 3 of the above**

File Description	Documents
Link to institutional website	<a href="https://sonaricollege.edu.in/5.1.3%20AdditionalInformation.pdf">https://sonaricollege.edu.in/5.1.3%20AdditionalInformation.pdf</a>
Any additional information	<a href="#">View File</a>
Details of capability building and skills enhancement initiatives (Data Template)	<a href="#">View File</a>

**5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**

**75**

**5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**

**75**

File Description	Documents
Any additional information	<a href="#">View File</a>
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	<a href="#">View File</a>

**5.1.5 - The Institution has a transparent**

**A. All of the above**

**mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees**

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	No File Uploaded
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

## 5.2 - Student Progression

### 5.2.1 - Number of placement of outgoing students during the year

#### 5.2.1.1 - Number of outgoing students placed during the year

11

File Description	Documents
Self-attested list of students placed	<a href="#">View File</a>
Upload any additional information	No File Uploaded

### 5.2.2 - Number of students progressing to higher education during the year

#### 5.2.2.1 - Number of outgoing student progression to higher education

28

File Description	Documents
Upload supporting data for student/alumni	No File Uploaded
Any additional information	<a href="#">View File</a>
Details of student progression to higher education	<a href="#">View File</a>

### 5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

#### 5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

2

File Description	Documents
Upload supporting data for the same	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

### 5.3 - Student Participation and Activities

#### 5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

##### 5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

7

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	<a href="#">View File</a>
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	<a href="#">View File</a>



5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms )

The Students' Union of the college has comprised The President, The Vice-president, and General Secretary along with other twelve Secretaries of different fields. The Students' Union of the college performed the following activities during the year (i) Cleanliness programme (ii) Making representation of the college in Dibrugarh University youth festival organized at Digboi College. (iii) Making representation of students' from the college to participate different outside events. (iv) Making collaboration with NSS Unit and different cells of the college to participate in certain extension and co curricular activities. (v) Organizing Annual Cultural Possession in relation to College Week. (vi) The Students' Union also cooperates in grievance redressal of students. (vii) The Students' Union plays a vital role in maintaining discipline and order particularly in special programmes organized within the college premises.

The Students' Union of the college is whole heartily involved in its administrative and qualitative mechanism. Their involvement is given below-Committee/ Cell Portfolio

1. Internal Quality Assurance Cell (General Secretary)
2. Academic & Research Council (Debating Secretary, Magazine Secretary)
3. Career Counseling Cell (General Secretary)
4. Canteen Committee (President)
5. Women Study & Research Cell(Girls' Common room Secretary)
6. Students' Support & progression Criterion(General Secretary)

File Description	Documents
Paste link for additional information	<a href="https://sonaricollege.edu.in/5.3.2%20AdditionalInformation.pdf">https://sonaricollege.edu.in/5.3.2%20AdditionalInformation.pdf</a>
Upload any additional information	<a href="#">View File</a>

**5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)**

**5.3.3.1 - Number of sports and cultural events/competitions in which students of the**

Institution participated during the year	
76	
File Description	Documents
Report of the event	No File Uploaded
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	<a href="#">View File</a>
<b>5.4 - Alumni Engagement</b>	
5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services	
<p>There is no Registered Alumni group. But the Alumni of the institution contribute a lot for the development of the college. The college celebrated golden jubilee closing ceremony in the month of September, 2022 and the alumni of this college hole heartily involved for the successful completion of this ceremony. As a part of this celebration, the alumni constructed a 'Almuni Vaban' estimated budget of Rupees 30,00000/-within the college campus for the greater interest of the college. The Almuni also contributed Library books and book self for the interest of the students.</p>	
File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded
<b>5.4.2 - Alumni contribution during the year (INR in Lakhs)</b>	<b>A. ? 5Lakhs</b>
File Description	Documents
Upload any additional information	No File Uploaded

**GOVERNANCE, LEADERSHIP AND MANAGEMENT****6.1 - Institutional Vision and Leadership**

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Sonari College was established in 1970, is a general degree college situated at Sonari, Charaideo district, Assam. The college is affiliated under Dibrugarh University. The college offers bachelor's degree courses in science and arts. The aim of the college is to make the students useful for the society by imparting knowledge. Sonari College fraternity is trying to assure quality education to its students for well-rounded development.

The college was started with the aim of providing quality education to the students of Assam in not only the conventional but many offbeat and modern courses. The college has been introducing new courses ever since it came into existence and it currently is striving hard to reach the top position and choice for all the students not only in the state but also far and wide which is important to achieve the vision and mission of the institution.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The department management committee makes sure that the students are participating in different activities that are related to their courses. All department committees continuously take part in decision making to ensure management progression and decentralization. Initiatives are taken to implement decentralization and encourage the members for active participation.

Case Study - MoU's are build in different subjects namely Education, English and History, among different institutions imparting quality development of the students and their active participation in different events.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

## 6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The college offers variety of courses in bachelor's of arts and bachelor's of science degree in core subjects. During covid- 19 pandemic which has led to tremendous changes in education system, in such situation, Sonari College adopted e-learning classes and examinations for the undergraduate students. With the help of technology it was possible to keep track of the students and their attendance were recorded on daily basis. Though it was a challenge to conduct online examinations during Covid-19, but this institution managed to overcome the challenge successfully. In this system the students were able to download their clearance slips, roll no's slip, question papers and upload their answer sheets in a smooth way.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

Sonari College has a decentralized body headed by the Principal, Vice-Principal, an Academic Coordinator and an Examination Controller. In the college there are 35 committees for addressing different issues like Development Committee, Financial Management, Purchase, Eco-Club etc. These committees discuss and decide the policies and the governing body approves the same.

Faculty recruitment and selection process is done as per the rules and regulations of UGC, guidelines of the Government of

Assam and Dibrugarh University. Advertisements are published in newspapers. All the received applications are scrutinized according to the eligibility criteria. Personal interview is conducted by the representatives of management, subject experts and university representatives.

Service rules of the Government of Assam are followed. All procedures regarding Student Union Formation and Legacy, fund utilization etc. are carried out according to the procedures by the Government of Assam.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the Institution webpage	Nil
Upload any additional information	No File Uploaded

### 6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user interfaces	No File Uploaded
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	<a href="#">View File</a>

## 6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

1. Contributory Provident Fund (CPF)
2. Leave-Encashment
3. Gratuity
4. Grant of promotions as per norms
5. Implementation of pay revisions

6. Group insurance up-to 10 lakhs
7. State Insurance Corporation Scheme as per rules of Government of India
8. Various leaves such as vacations, casual leave, medical leave and maternity leave.
9. Duty leaves
10. Health Check-up Camps
11. Mentor-Mentee Scheme
12. Sonari College has established a permanent Centre for Covid-19 Vaccination
13. Distribution of Covid-19 preventive items among Grade-IV employees
14. Purified drinking water is provided in the college premises
15. Canteen at reasonable food price
16. Parking facility for the staff
17. College provides Hostel residence, Gymnasium and other sports facilities for its staff members

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

### **6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year**

#### **6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year**

0

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	<a href="#">View File</a>

### **6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year**

**6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year****2**

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	<a href="#">View File</a>
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	<a href="#">View File</a>

**6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)****6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year****39**

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	<a href="#">View File</a>
Details of teachers attending professional development programmes during the year (Data Template)	<a href="#">View File</a>

## 6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

There is provision of diary for teachers. All the teachers (both regular and contractual) maintain the same. Also annual self-appraisal system is being followed by all the teachers. The faculty members are encouraged to participate in national/international conferences, seminars, workshops, FDPs and publish the research papers in national/international seminars, workshops etc. They are also facilitated to organize national/international seminars, workshops etc.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

## 6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Sonari College follows the proper mechanism to conduct the internal and external audits. The college administration maintains a transparent system for internal and external audits. In order to check the financial system of the college, both internal and external audits are being conducted regularly. At the end of each financial year, internal audit is done with verification of receipts and vouchers. The external audit is done by the authorized body of the government. The College has permanent chartered accountant for preparing financial reports and documents, maintaining and reviewing financial records and providing financial opinions to the college. If anomaly arises then it is placed in the governing body meeting by the principal or secretary. For rectification, the anomalies are duly examined and the governing body appoints an audit expert for the process. The report of rectification is conveyed to the Principal of the college. But till date, no major anomaly was found to occur and therefore no objection has been raised. Every year college prepares its financial report and discuss in the Budget-Meetings of managing committee. After discussions, the college governing body finalizes the financial report. Moreover, the governing body of the college cross-checks and verifies the Internal audit reports.



File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

#### 6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

##### 6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

5.50

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	<a href="#">View File</a>
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	<a href="#">View File</a>

#### 6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Sonari College has an auditorium, a conference hall, a digital classroom and smart classrooms for organizing various programs. Several government and semi-government institutions also organize various events in these halls without any cost.

The private organizations also perform many social activities at free of cost/ nominal charges.

The playgrounds are used by school kids for their sport activities. They are also utilized by the local people for morning walk.

Intellectual resources being delivered by the college teachers among different organizations to create awareness.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

## 6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

- The IQAC of Sonari College has issued suggestions for water conservation. To reduce wastage of water, water harvesting system has been incorporated within the college premises.
- Special attention and emphasis is being laid on the green environment and well maintained lawns and orchid plantation is carried out in the college.
- Also, special efforts are being made to make the college campus pollution free by less use of automobiles.
- The practice of conducting Annual Green Audit has been started in the college.

In addition to all this, the institution has well maintained botanical garden with biodiversity.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

- The IQAC of Sonari College reviews its teaching and learning process by conducting meetings with the HODs on a regular basis. The IQAC convinces all the departments to prepare the teaching plan and structures and to maintain record of the student's progression.
- For effective teaching, field visits, projects, assignments and presentations are made mandatory as part of the courses in order to motivate the students to gain practical knowledge and to inculcate necessary skills

which are essential for their career.

- The IQAC advices the college authority for improvements made for the preceding years with regard to quality and post accreditation quality initiatives.
- The utilization of syllabus has been accepted as a continuous process.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

**6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)**

A. All of the above

File Description	Documents
Paste web link of Annual reports of Institution	<a href="https://sonaricollege.edu.in/6.5.3%20AdditionalInformation.pdf">https://sonaricollege.edu.in/6.5.3%20AdditionalInformation.pdf</a>
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	<a href="#">View File</a>
Upload details of Quality assurance initiatives of the institution (Data Template)	<a href="#">View File</a>

## INSTITUTIONAL VALUES AND BEST PRACTICES

### 7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

**Sonari College has been adhering to the idea of Gender Equality**

by giving equal consideration to girl students with respect to their identity and personality to be expressed on equal footing. The college is committed to educating and following the idea of gender sensitization among the students as a prime duty and constitutional obligation.

Students and working women are safe in the college campus as it is under 24 hours CCTV surveillance and well-guarded by security guards. The Girls, Working Women hostels are present within the campus and well protected with warden living in close vicinity.

Counselling of students is conducted at the start of session. They are well mentored by assigned mentors.

The girls' and working women common room is well furnished with drinking water facility, sanitary napkin dispenser and incinerator. Motion sensor lights are fitted in Washrooms.

The college constitutes a Women Study Cell, which celebrated International Womens' Day 2023.

The college has ensured gender equality in representation of women in top positions, committees and playing lead role in curricular and extra-curricular activities. The college Anti-Ragging Cell, Code of Conduct, Grievance Redressal Cell, Students Union etc, all ensure gender safety and equity in the college.

File Description	Documents
Annual gender sensitization action plan	<a href="https://sonaricollege.edu.in/7.1.1AnnualGenderSensitizationActionplan2022-23.pdf">https://sonaricollege.edu.in/7.1.1AnnualGenderSensitizationActionplan2022-23.pdf</a>
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	<a href="https://sonaricollege.edu.in/7.1.1SpecificFacilities2022-23.pdf">https://sonaricollege.edu.in/7.1.1SpecificFacilities2022-23.pdf</a>

**7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-**

**B. Any 3 of the above**

**based energy conservation Use of LED bulbs/ power efficient equipment**

File Description	Documents
Geo tagged Photographs	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Solid waste in the form of dry and wet waste, generated in the college campus is segregated in separate bins. The organic waste collected is used for vermicompost production and thus recycled.

The non-biodegradable waste is disposed of in notified municipal collection centre. MoU is signed with the Sonari Municipality. Construction debris generated are disposed in authorised landfill sites. Incinerators are used for disposal of sanitary napkins.

The 3Rs of Waste Management - Reduce, Reuse and Recycle is advocated by the College. Drives have been taken to ban the use of single use plastic in the campus, to reduce the waste of food in canteen, hostels and transformation of the office works to paperless. Broken furniture, doors and windows are refashioned as seats, desks and benches for reuse.

**Liquid Waste Management :**

Liquid waste generated in the laboratories is checked for corrosiveness and disposed off after neutralization. Waste water from toilets, hostels, canteen and kitchens is disposed off through proper drainage system.

**E- waste Management:**

MoU with the Sonari Municipality has been signed for E- garbage disposal of the college. The E-waste is stored with proper care until disposal.

No radioactive, biomedical and hazardous chemical waste is generated from the college.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	<a href="#">View File</a>
Geo tagged photographs of the facilities	<a href="https://sonaricollege.edu.in/7.1.3GeotaggedPhotographs.pdf">https://sonaricollege.edu.in/7.1.3GeotaggedPhotographs.pdf</a>
Any other relevant information	<a href="#">View File</a>

**7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus**

**A. Any 4 or all of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

**7.1.5 - Green campus initiatives include**

**7.1.5.1 - The institutional initiatives for greening the campus are as follows:**

- 1. Restricted entry of automobiles**
- 2. Use of Bicycles/ Battery powered vehicles**
- 3. Pedestrian Friendly pathways**
- 4. Ban on use of Plastic**
- 5. landscaping with trees and plants**

**A. Any 4 or All of the above**

File Description	Documents
Geo tagged photos / videos of the facilities	<a href="#">View File</a>
Any other relevant documents	<a href="#">View File</a>

**7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution**

<p><b>7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities</b></p>	<p><b>C. Any 2 of the above</b></p>
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File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	<a href="#">View File</a>
Certificates of the awards received	No File Uploaded
Any other relevant information	<a href="#">View File</a>

<p><b>7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading</b></p>	<p><b>A. Any 4 or all of the above</b></p>
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File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Policy documents and information brochures on the support to be provided	<a href="#">View File</a>
Details of the Software procured for providing the assistance	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The Institution provides an inclusive environment for every one with tolerance and harmony towards cultural, regional, linguistic, communal, socioeconomic and other diversities. The college campus offers admission for students from a variety of cultural background. This helps the students in improving their creative thinking, better understanding of diverse cultures, better interacting skills, and ability to work with diverse workforces in future.

The College observes Annual Sports every year which promotes harmony and sportsmen spirit among students. The closing ceremony of Golden Jubilee was also celebrated successfully, Cultural Rally establishes positive attitude among the people of different racial and cultural background. Celebration of Bihu festival where dances from other communities helps in promotion and awareness of the conservation of culture, traditions and heritage.

Celebration of commemorative days like Women's Day, promote women empowerment and eradicate gender discrimination. Yoga Day. The College Authority and the Teacher's Unit adopted a model village where visits are often made by the teachers and students to promote harmony and socioeconomic development among the villagers. Students inculcate various life lessons from the senior citizens of the village. Bhaona was organized in the adopted village, Sonalipam in collaboration with Sonari College.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Sonari College takes all possible initiatives in organizing various events and programmes for molding the students,



employees to become responsible citizens of the country. The students are motivated to take part in field studies which make them understand the importance of protecting the cultural heritage of the country.

The college organizes National Voters' Day (24th January) in collaboration with the Election Office of Charaideo District to literate the students and the general public about the political rights and sensitize about their constitutional power of voting.

The students take part in cleanliness drives both inside the college campus and in domestic town considering it as a responsibility of every citizen. Environment Day is celebrated on 5th June.

The 4th Semester students study the constitution of India in Multi Discipline as compulsory paper which sensitizes the students about constitutional obligation. 2nd Sem Students study Environmental Sciences as AECC paper.

National days like Republic Day, Independence Day and Gandhi Jayanti is celebrated. Azadi Ki Amrit Mahotsav was celebrated to commemorate 75 years of India's independence and the glorious history of its people, culture and achievements. Har ghar Tiranga campaign invoked the feeling of patriotism in the hearts of people.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

**7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of**

**A. All of the above**

Conduct are organized	
File Description	Documents
Code of ethics policy document	<a href="#">View File</a>
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

**Response :**

The Institution encourages the students to love and respect national unity and integrity. The college community works for the mission of better India and one India. Accordingly the institution celebrates days of national importance like Independence Day, Republic Day and Gandhi Jayanti. Such kind of celebrations acquaints the students with the contribution of the great leaders towards Indians freedom struggle and nation building. This year Azadi Ki Amrit Mahotsav was celebrated with Har Ghar Tiranga Campaign to commemorate 75 years of India's Independence. Swachhata Programme is undertaken by the teachers and students.

The International Yoga Day is celebrated every year on 21st June. Resource persons are invited to teach some yoga. A 3-day long training was also organized on the occasion. It proves to be very fruitful for maintaining good health among the teachers and students. International Women's Day is celebrated to recognize women's achievements, rights and challenges. World Environment Day, Ozone Day was also celebrated for raising awareness on environmental issues.

National Unity Day is celebrated on 31st October to commemorate the birth anniversary of Sardar Vallabhbhai Patel.

Lachit Divas is celebrated in remembrance of the brave Ahom Army General Lachit Borphukan.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	<a href="#">View File</a>
Geo tagged photographs of some of the events	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

## 7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

### Best Practice 1:

1. Title of the Practice: Environmental Consciousness.

2. Objectives of the practice:

- To make the campus green, clean, eco-friendly and healthy for all.
- To encourage and aware students and staff to become socially and environmentally responsible citizens.

3. The Context: Protection of environment is a vital issue of the present era and the institution pays a great attention to this issue and responsibly works for the protection of the environment as well as create awareness about environment among the students and the community.

### Best Practice 2:

1. Title of the Practice: MoUs and Students welfare.

2. Objectives of the practice:

- To share academic knowledge, resources and materials.
- To promote research and provide an atmosphere of sharing

expertise and knowledge among the students and faculties between the two institutes.

- To impart value based education, to ensure better learning outcomes and provide education to meet future challenges.

3. The Context: Collaborative work encourages team work and social understanding. Memorandum Of Understanding between institutions is signed so that the institutions can cooperate in training programs, exchange student, teachers for sharing expertise and collaboratively carry out research works, conduct workshops and seminars.

File Description	Documents
Best practices in the Institutional web site	<a href="#">View File</a>
Any other relevant information	No File Uploaded

### 7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Bihu Adarani, a Traditional Cultural Programme celebrated on the eve of spring season is celebrated in Sonari College every year. The goal of the cultural celebration is to gather the people of different community and caste for communal harmony and exchange of culture. The College Authority and the Assamese Department jointly organises this folk culture Bihu Adarani on the eve of Rongali Bihu. In Bihu Adarani programme people from different communities participate with their views and share their cultural focus. Tea garden community and other ethnic groups living around the area show their specific cultural identity. The organising committee felicitates people of the area who are working in the cultural activities. The people of the area are very much rigid in conserving their ethnicity and they are aware how to do it. The cultural events are being in a threat of globalisation. During this period small groups of ethnicity are to be disappearing and their cultural identity is on the way of vanish. The programme organised by the college is a platform to create their existence during globalisation. By organising this type of activity and popularising them it will influence the new generation to protect, enhance and enrich it.

File Description	Documents
Appropriate web in the Institutional website	No File Uploaded
Any other relevant information	No File Uploaded

## 7.3.2 - Plan of action for the next academic year

**Future Plans of action for next academic Year**

1. The College is planning to work for the development of the inhabitants of the adopted villages.
2. The office management and communication mode will be paperless mode.
3. To install Braille and other assistive technology, websites and softwares for Divyangjan students.
4. To organize capacity building workshop and training programs for teaching and non teaching staff.
5. The College plans to strengthen research works of teachers and students and organize seminars.
6. The College is planning to open Post Graduate programs in some departments.
7. Add-on programs to be introduced.
8. The College plans to install alternative energy plants- Roof top Solar panels and also biogas plant.
9. Mobilization of NSS Unit of the College.
10. Mentoring in feeder schools.
11. Digitization of more classrooms and development of adequate infrastructure.